



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

C/o Meghalaya State Housing Financing Cooperative Society, Upper Nongrim Hills, Behind Bethany Hospital, Shillong, East Khasi Hills District, Meghalaya – 793003
(CIN No. U75144ML2012NPL008509)
Phone: +91-364- 2522921/2522992
Website: www.mbda.gov.in, E-mail: admin.mbda@gov.in

ADVERTISEMENT

No. MBMA/HR/189/2026/151

Dated, Shillong, 6th May, 2026

The Meghalaya Basin Management Agency (MBMA) is hiring the following positions for the Chief Minister's Youth Centres (CMYC) under the Meghalaya Program for Adolescent Wellbeing, Empowerment and Resilience (MPOWER) project that aims to nurture holistic development of adolescents who are between the ages of 09 to 19 in Meghalaya through a multi-sectoral approach. MBMA invites applications from eligible candidates to fill up the following positions on contractual basis.

The detailed information's regarding the application form link, advertisement, notification, and the Terms of Reference are made available in MBDA's website: <https://www.mbda.gov.in>

1. Position Vacant:

Sl. No.	Position	Essential Qualifications & Experiences	No. of Vacancy
1.1	Community Associate	Essential Qualifications: - Graduate in any discipline from a recognized institution. Required Experiences: - Minimum 01 years of experience in youth programmes, skill development initiatives, incubation / maker spaces, or community-based learning projects. - Documentation abilities (reports, photography, videography). - High integrity in financial and inventory management. - Fluency in local language (Khasi / Jaintia / Garo).	7
1.2	Innovation Associate	Essential Qualifications: - Graduate in any discipline from a recognized institution. Required Experience: - Minimum 01 years of experience in in community engagement, youth programmes, education, or social initiatives. - Basic documentation and reporting skills. - Conflict resolution and facilitation ability. - Computer proficiency in MS Office (Word, Excel, PowerPoint), data entry, and use of mobile-based reporting tools or applications. - Fluency in local language (Khasi / Jaintia / Garo).	5

- For applying the above positions; candidate has to fill the 'Application Form' from the following link;
Community Associate: <https://forms.gle/Q8HkgVSAaUkYtV9U7>
Innovation Associate: <https://forms.gle/hRanfxASuwCR4aB46>
- All applications should be submitted through online mode only. No other mode of applications will be entertained.
- Detailed information about the advertisement for the above positions and Terms of References (TORs) and about the MPOWER project are made available in MBDA's website <https://www.mbda.gov.in>
- Last date for receipt of applications is **18th May 2026 (upto 05:00PM)**.

Sd/-

General Manager (HR)
Meghalaya Basin Management Agency



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NOTIFICATION

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The detailed information's regarding the application form link, advertisement, notification, and the Terms of Reference are made available in MBDA's website: <https://www.mbda.gov.in>

1. Position Vacant:

Sl. No.	Position	Essential Qualifications & Experiences	Place of Posting	No. of Vacancy	Pay
1.1	Community Associate	Essential Qualifications: - Graduate in any discipline from a recognized institution. Required Experiences: - Minimum 01 years of experience in youth programmes, skill development initiatives, incubation / maker spaces, or community-based learning projects. - Documentation abilities (reports, photography, videography). - High integrity in financial and inventory management. - Fluency in local language (Khasi / Jaintia / Garo).	Samanda Dolwarigre, Sohrarim, Saiden, Pasyih, Nongkhaw, Rongsak Songma, Jakrem	7	Rs. 22,100/-
1.2	Innovation Associate	Essential Qualifications: - Graduate in any discipline from a recognized institution. Required Experience: - Minimum 01 years of experience in in community engagement, youth programmes, education, or social initiatives. - Basic documentation and reporting skills. - Conflict resolution and facilitation ability. - Computer proficiency in MS Office (Word, Excel, PowerPoint), data entry, and use of mobile-based reporting tools or applications. - Fluency in local language (Khasi / Jaintia / Garo).	Umling, Doldegre, Silsotchigre, Jakrem, Madanlyngkhi	5	Rs. 22,100/-

2. Essential Skills for the positions: Good written and verbal communication. Expert in basic computer knowledge like Word Processing, Spread Sheets and Power Point Presentation, etc. are the common essential skills requirement. Other skills required are mentioned above against each position.

3. Age Limit: Upto 45 years

4. Place of Posting: The selected candidate will be posted at the location specified above, and is expected to join and serve at the mentioned location.

5. Remuneration:

- 5.1. The monthly emolument shall be as mentioned in the above column.
- 5.2. House Rent Allowance (HRA) & Mobile Allowance will be included additionally as may be admissible from time to time.
- 5.3. EPF contributions from both employee and employer.

6. Duration of Contract:

- 6.1. The duration of contract will be for a period of 01 (one) year. The contract may be renewed subject to the performance satisfaction of MBMA and continuance of the project you are engaged with.
- 6.2. A detailed document of terms and conditions of engagement would be provided to the selected candidates and a deed agreement would have to be signed by the selected candidate with the MBDA to that effect.

7. How to Apply:

- 7.1. For applying the above position; candidates have to fill the '**Application Form**' from the following link;
Community Associate: <https://forms.gle/Q8HkgVSAaUkYtV9U7>
Innovation Associate: <https://forms.gle/hRanfxASuwCR4aB46>
- 7.2. All applications should be submitted through online mode only. All applications should be submitted through online mode only. No other mode of applications will be entertained.
- 7.3. Candidates are advised to read carefully the eligibility criteria and other conditions prescribed for each post before applying.
- 7.4. Incomplete application shall not be entertained and is liable to be rejected.
- 7.5. Last date for receipt of applications is **18th May, 2026 (upto 05:00PM)** and applications received after the last date will not be considered.
- 7.6. Detailed information about the position and terms of references are made available in MBDA's website <https://www.mbda.gov.in>
- 7.7. In respect of Candidates who are currently in services, shall submit the "No Objection Certificate" from the Employer when called for the personal interview.

8. Selection Process:

- 8.1. The selection process will include a written/technical test, boot camp, and personal interview to assess the suitability of candidates for the respective positions. The written test will evaluate candidates on Subject Matter Knowledge, General Awareness, Reasoning Ability, English Proficiency, and Computer Skills. The Written Test/ Personal Interview will be held only in Shillong.

9. General Information:

- 9.1. The pre-requisite qualifications and experience are minimal and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. MBMA reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by any other condition that it may deem fit.
- 9.2. Candidates are advised to clearly indicate their contact number and e-mail address to facilitate faster communication. Information regarding the screening test/written/interview will be sent only to the shortlisted candidates via SMS/E-mail and no correspondence will be made with applicants who are not shortlisted. List of the shortlisted candidates will be displayed in the MBDA website, **www.mbda.gov.in** and office notice board.
- 9.3. MBMA reserves the right to conduct additional examination /skill test or call for any additional documentary evidence in support of educational qualification & experience of the applicant.
- 9.4. In case of non-availability of suitable candidates with prescribed qualifications and experience, MBMA reserves the right to relax the prescribed qualifications and experience for candidates found more suitable for lower position with relevant experience and expertise in the specified field.
- 9.5. The number of vacancies indicated in the advertisement and notification is tentative. MBMA reserves the right to increase/decrease the number of posts at the time of selection and make appointment(s) accordingly, if more vacancies do exist in between the advertisement and the selection process.

- 9.6. MBMA reserves the right to extend the closing date for receipt of applications. MBMA also reserves the right to fill or not to fill any or all the positions advertised or cancel recruitment procedure at any stage without assigning any reason thereof.
- 9.7. No TA/DA shall be paid for attending written test and interview.
- 9.8. Canvassing of any kind will render to disqualification.
- 9.9. Staff already working with MBMA/MBDA, who are otherwise eligible can also apply. Their applications must be routed through their reporting officer. However, for newly appointed staff, he/she should complete a minimum period of one year in their current position.

Sd/-
General Manager (HR)
Meghalaya Basin Management Agency