



NOTICE INVITING TENDER (NIT)

FOR

**Comprehensive Renovation of the Social Mobilization Experimentation and Learning Centre (SMELC)
Building at Tura, West Garo Hills in Meghalaya**

Tender Document No.: **MBMA/194/2026-2027/73**

Date: 4th July 2026

Meghalaya Basin Management Agency (MBMA)

C/o Meghalaya State Housing Financing & Cooperative Society, Upper

Nongrim Hills, Shillong, Meghalaya, India–793003

1. EXECUTIVE SUMMARY

1.1 BRIEF DESCRIPTION OF THE PROJECT:

The proposed project aims to enhance and reconfigure the existing accommodation facilities at SMELC to optimize space utilization, improve amenities, and increase accommodation capacity to 78 occupants without major structural expansion. The works include the conversion of existing room configurations into more efficient double- and triple-bedded units, along with the provision of attached bathroom facilities to improve comfort, convenience, and functionality.

The administrative section of the building complex which is also part of this proposal, will strengthen SMELC'S capacity to host training programmes, workshops, conferences, official delegations, and other institutional events, since similar kind of optimized space utilization is proposed with separate seating arrangements for officers/managers and also provision for secretarial staff seating arrangements at every floor of this four-storeyed building. Provision of common spaces like conference room, refreshment centre, etc is also kept in this proposal.

Upon completion, the complex will serve as a modern training cum residential centre and will be capable of supporting future activities by providing office space and residential facilities for state, regional and national events.

2. INVITATION TO THE BID

2.1 ISSUER

The Meghalaya Basin Management Agency (herein after referred to as 'MBMA') invites bids for the Engagement of an Agency/contractor for "Comprehensive Renovation of the SMELC Building, Tura" (in Tura, West Garo Hills in Meghalaya as per the scope of the Bid.)

2.2 ADDRESS FOR BID SUBMISSION & CORRESPONDENCE

Executive Director (Technical)

Meghalaya Basin Management Agency (MBMA)

C/o Meghalaya State Housing Financing & Cooperative Society, Upper Nongrim Hills, Shillong, Meghalaya, India – 793003

2.3 KEY EVENTS, DATES AND IMPORTANT INFORMATION

Sl.No.	Event/Information	Details
1	NIT reference No.	Reference: No.MBMA/194/2026-2027/73
2	Publication details	The tender form can be seen and downloaded from the website https://mbda.gov.in & https://mbma.org.in

3	Date of publication of Bids	4 TH July 2026
4	Last date and time of receiving queries	10 th July 2026, 11 AM
5	Schedule of the pre-bid meeting	Date: 10 th July, 2026 Time: 11:00 a.m Mode: Off-line Address: Office of the Executive Director (Technical), MBDA/MBMA.
6	Last date and time for submission of Bid	24 th July 2026 @ 3 PM
7	Date and time of opening of Technical Bids	24 th July 2026 @ 3:30 PM
8	Date and time of opening of financial Bids	To be notified later.
9	Bid validity period	90 days from the last date for submission of bids.
10	EMD amount	Rs. 15,00,000/-
11	Performance bid security (PBG) amount	5% of the contract value
12	Contact person (Phone No.)	9436110418/9863242859
13	Contact email	mbdaengineering@gmail.com
14	Method of Selection	Least Cost System (LCS)
15	Locations	Tura, West Garo Hills
16	Estimated cost	Rs. 7,60,00,000.00 /-
17	Tender Evaluation Criteria.	LCS as stipulated in the Office Memorandum No.POL./740/80/24 dated 27 th January 1981.

2.4 AMENDMENT OF TENDER DOCUMENT

At any time before the deadline for submission of Bids, MBMA may, for any reason, whether at own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding document by amendment. All the amendments made in the document would be published on the website <https://mbda.gov.in> & <https://mbma.org.in>. The Bidders are also advised to visit the website on regular basis for checking necessary updates. MBMA also reserves the right to amend the dates mentioned in clause 2.3 of this bid document.

2.5 DEADLINE FOR SUBMISSION OF PROPOSAL

The Bid proposals should be submitted as per the date and time specified in section 2.3 of this document.

3. ELIGIBILITY CRITERIA

The Bidder must possess the requisite experience, strength and capabilities in providing the services necessary to meet the requirements as described in the tender document. Keeping in view the complexity and volume of the work involved, the following criteria are prescribed as Pre-Qualification Criteria for Bidder interested in undertaking the project. The Bidder must also possess the technical know-how and the financial wherewithal that would be required to successfully provide the required support services sought by MBMA. The Bids must be complete in all respect and should cover the entire scope of work as stipulated in the tender document. The invitation to Bid is open to all Bidders who qualify the eligibility criteria as given below:

3.1 TECHNICAL EVALUATION CRITERIA:

Sl. No.	Criteria	Documents required
1	The bidder should be a Class I Government registered contractor (PWD)	Copy of the certificate must be submitted.
2	Copy of Company's PAN, GST and ITR details.	Documentary proofs should be submitted.
3	The bidder must have an average Annual Turnover of INR 3,80,00,000/- Crore during the last 3 financial years i.e., 2022-23, 2023-24 and 2024-25.	Copy of the CA certificate of the company showing the same should be submitted.
4	The applicant firm must have positive net worth as on 31st March 2026.	Copies of CA certificate for the last three financial years.

5	Past Experience Requirement: To demonstrate the required experience, the Bidder shall have successfully completed similar works during the last 7 years preceding April 2026 and shall satisfy any one of the following criteria for the respective Lot: One (1) similar work with a contract value of not less than INR 6 crore; or Two (2) similar works, each with individual contract value of not less than INR 3 Crore 75 Lakhs; or Three (3) similar works, with individual contract value of not less than INR 3 crore. <u>For the purpose of this criterion, "similar work" means The Work for construction of RCC Building at least G+1, RCC framed building with Hybrid structure with composite works of Civil work, Electrical work including HVAC, Sanitary and water supply etc. shall be considered as similar work.</u>	Copy of Work Order/Completion Certificate.
6	The bidder should have a valid labor license	Copy of the license must be submitted
7	The bidder should have a valid trade license issued by KHADC/GHADC or any other competent authority in Meghalaya	Copy of the Trade license must be submitted. In case a bidder belongs to ST category, the bidder must submit valid ST certificate.
8	Applicant must submit their proposal as per the AOC stipulated in the tender document	Self-declaration of the same
9	The bidder should not be blacklisted by any Government department/PSUs/Private sector	Self-declaration of the same
10	Earnest Money Deposit: The bidder must submit Earnest Money Deposit amounting to INR 15 Lakhs against each lot. The earnest money deposit must be submitted in the form of Bank	Account payee Demand Draft/Bank Guarantee

	Guarantee/Account payee Demand draft in favor of Meghalaya Basin Management Agency, Shillong, Meghalaya.			
11	Bid Capacity: The bidder must meet the bid capacity criteria outlined in the table below. The available bid capacity will be calculated as follows: <table><tr><th>Bid Capacity</th></tr><tr><td>Bidders must have a bid capacity amounting to Rs. $\geq 7,60,00,000/-$</td></tr><tr><td> Bid capacity formula = (AxNx2) -B A = Maximum value of Civil works executed in any one year during the last 3 (Three) years (updated to current price level) taking into account the completed as well as work in progress. N = Number of Years prescribed for completion of work for which Bids /Tenders have been received. B = Existing commitments & balance number of ongoing works & works awarded, but yet to start with the Tender to be completed in next "N" years. Note: I) <i>Similar work:- The Work for construction of RCC Building at least G+1, RCC framed building with Hybrid structure with composite works of Civil</i> </td></tr></table>	Bid Capacity	Bidders must have a bid capacity amounting to Rs. $\geq 7,60,00,000/-$	Bid capacity formula = (AxNx2) -B A = Maximum value of Civil works executed in any one year during the last 3 (Three) years (updated to current price level) taking into account the completed as well as work in progress. N = Number of Years prescribed for completion of work for which Bids /Tenders have been received. B = Existing commitments & balance number of ongoing works & works awarded, but yet to start with the Tender to be completed in next "N" years. Note: I) <i>Similar work:- The Work for construction of RCC Building at least G+1, RCC framed building with Hybrid structure with composite works of Civil</i>
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work, Electrical work including HVAC, Sanitary and water supply etc. shall be considered as similar work.

3.2 FINANCIAL PART

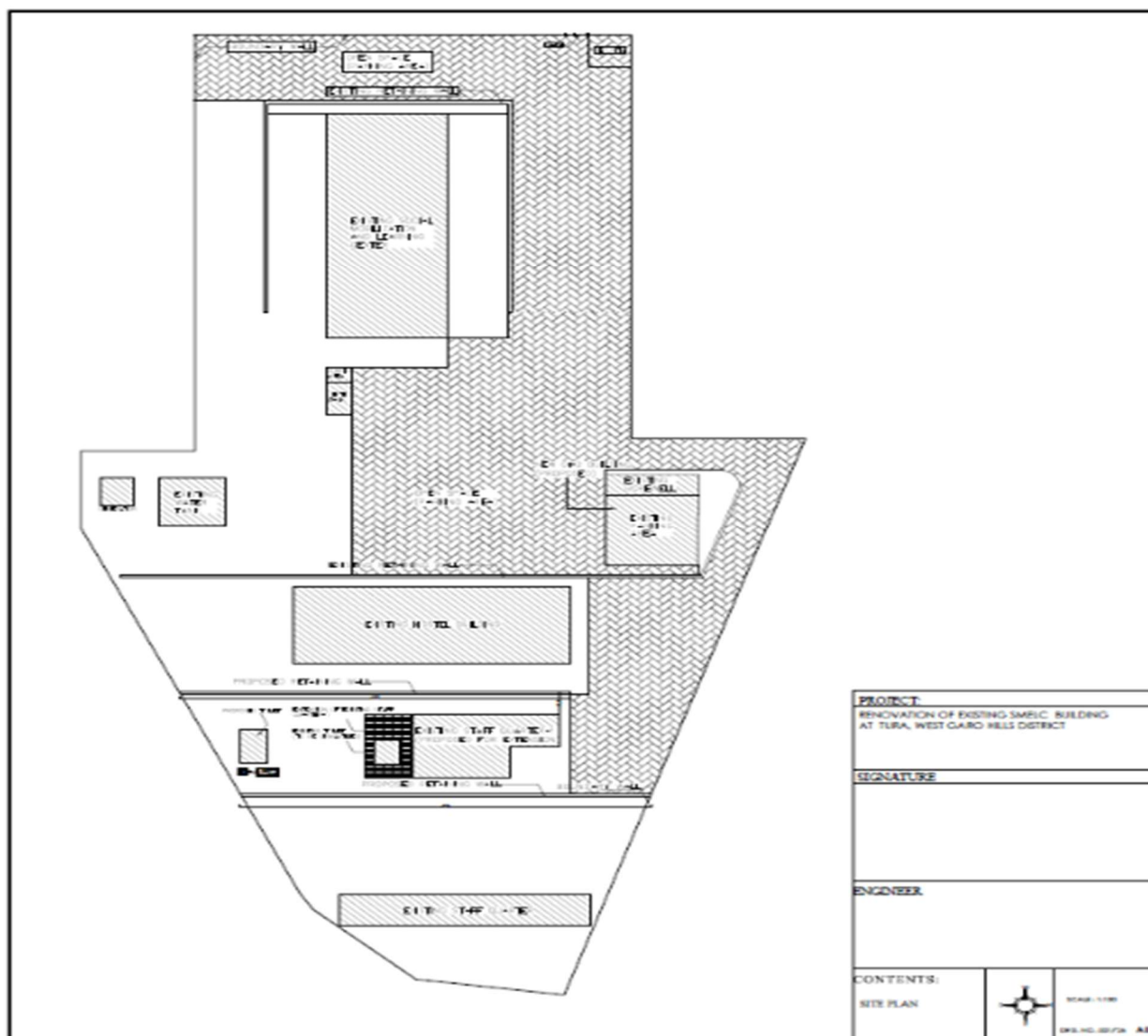
The bidder who fulfills all the criteria outlined under the TECHNICAL EVALUATION CRITERIA, shall be declared as Technically qualified. Accordingly, the financial bids of the technically qualified bidders shall be opened and evaluated.

Evaluation and selection of bidders will be based on the **Least Cost System (LCS)**.

3.2.1 This contract shall be a unit priced/quoted price contract based on quoted rate from contractor.

4. PLAN LAYOUT OF THE PROPOSED PROJECT SITE:

Work components include Renovation of existing Office & Residential Blocks and civil works extension of Existing Buildings including Parking space, water supply, electrification, sanitation and drainage facilities.



5. INSTRUCTION TO THE BIDDERS

5.1 PROCEDURE FOR SUBMISSION OF BIDS (2 ENVELOPES)

Technical Bid (Envelope1): The documents comprising of the Technical Qualification criteria must be submitted in one envelope, which is properly sealed and inscribed as “Technical Bid for Comprehensive Renovation of SMELC Building, Tura (West Garo Hills) in Meghalaya. “.

Financial Bid (Envelope 2): The documents comprising of the financial bid need to be enclosed in a separate envelope which is properly sealed and inscribed as “Financial Bid for Comprehensive Renovation of SMELC Building, Tura (West Garo Hills) in Meghalaya. “Do not open before date and time of opening of financial bid”. The bidder must submit the financial bid in the BOQ format provided in Annexure 8.3. Any financial bid submitted in a format other than the prescribed BOQ format shall be rejected.

The bidder shall submit the Financial Bid by quoting rates in all the BOQs provided, namely: Bills of Quantities (Hostel), Office Building, G+1 Building, Vertical Extension, G+2 Building, Parking Area, Bills of Quantities (Waste Disposal Unit), Toilet, Retaining Wall, Deep Tubewell, Water Harvesting Structure, and Water Storage Tank. The Financial Bid shall be considered complete only if rates are quoted for all the aforesaid BOQs. Failure to submit rates for any of the prescribed BOQs shall render the bid non-responsive and liable to rejection.

Cover Envelope: The Technical envelope (envelope 1) and financial envelope (envelope 2) should be put into a single outer envelope which is properly sealed and marked as “Proposal for Comprehensive Renovation of SMELC Building at Tura, West Garo Hills in Meghalaya” Do not open before date and time of opening of technical bid.

In case a bidder submits bid for multiple lots then the bid for each lot should be submitted separately and not in a single envelope.

The proposal should be submitted to:

Executive Director (Technical)

Meghalaya Basin Management Agency (MBMA)

C/o Meghalaya State Housing Financing & Cooperative Society,

Upper Nongrim Hills, Shillong, Meghalaya, India – 793003

5.2 AUTHENTICATION OF BID

The response Bid shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. A letter of authorization shall be supported by a written Power-of-Attorney accompanying the Bid. All pages of the Bid, except for un-amended printed literature, shall be initialed and stamped by the person or persons signing the Bid.

5.3 VALIDATION OF INTERLINEATIONS IN BID

The Bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be initialed by the person or persons signing the Bid.

5.4 COST OF BIDDING

The Bidder shall bear all costs associated with the preparation and submission of its Bid including cost of presentation for the purposes of clarification of the Bid, if so desired by the MBMA. MBMA will in no case be responsible or liable for those costs, regardless of the outcome of the Tendering process.

5.5 LANGUAGE OF BIDS

The Bids prepared by the Bidder and all correspondence and documents relating to the Bids exchanged by the Bidder and MBMA, shall be written in English language. Any printed literature furnished by the Bidder may be written in another language so long the same is accompanied by a duly attested English translation in which case, for purposes of interpretation of the Bid, the English translation shall govern.

5.6 DOCUMENTS COMPRISING THE BIDS

The Bid prepared by the Bidder shall comprise the following components. The Bids not conforming to the requirements shall be summarily rejected.

In support of eligibility, a Bidder must submit the following documents (besides the other requirements of the tender), original copies or attested copies, as the case may be, in the absence of which the Bid will be rejected.

Technical Bid:

1. Section 8: Format 1 - General Information about the Bidder
2. Section 8: Format 2 - Declaration Regarding Clean Track Record
3. Section 9: Format 1 - Technical Bid Letter
4. Section 9: Format 2 - Deviations from Tender: Technical Bid
5. Section 9: Format 3 - Project Experience Details
6. EMD

7. Section 11: Annexure - I: Bidding Document Acknowledgement Form
8. Section 11: Annexure - II: Proforma of Bank Guarantee towards Performance Security
9. Bidders' compliance as per Section 5: Detail Technical Specifications
10. Financial Bid

The Commercial Bid, besides the other requirements of the Tender, shall comprise the following:

Financial Proposal of the bidder can be based on the enclosed Preliminary Drawings, Area Statement and Abstract of Cost.

5.7 BID PRICES

The Bidder shall prepare the Bid based on details provided in the Tender Document. It must be clearly understood that the scope of work is intended to give the Bidder an idea about the order and magnitude of the work and is not in any way exhaustive and guaranteed by the MBMA. The Bidder shall carry out all the tasks in accordance & due diligence and it shall be the responsibility of the Bidder to fully meet all the requirements of the Tender Document.

5.8 PRICE FIRM

Prices quoted in the Bid must be firm and final and shall not be subject to any upward modifications on any account whatsoever. However, the MBMA reserves the right to negotiate the prices quoted in the Bid to effect downward modification.

5.9 BID CURRENCY

Prices shall be quoted in Indian Rupees (INR).

5.10 BID SECURITY (EARNEST MONEY DEPOSIT)

The EMD amount is to be paid through account payee DD/BG in favor of Meghalaya Basin Management Agency. The EMD of the unsuccessful bidder will be returned within 30 days from the issuance of work order to the successful bidder. However, the EMD of the successful bidder will be returned upon receipt of the performance security. The EMD must remain valid for a period of 90 days from the date of its issuance of the EMD by the issuing bank.

5.11 BID VALIDITY PERIOD

Bids shall remain valid for 90 days after the last date of submission of Bids. A Bid valid for a shorter period may be rejected as non-responsive. However, the prices finalized after opening the tenders shall not increase throughout the period of implementation and operation. The prices of components quoted in the Financial Bid by the Bidder shall remain valid for the project period. Extension of Period of Validity in exceptional circumstances, MBMA may request the Bidder(s) for an extension of the period of validity. The request and the responses thereto shall be made in writing.

5.12 WITHDRAWAL OF BIDS WRITTEN NOTICE

The Bidder may withdraw its Bid after the Bid submission, provided that MBMA receives written notice of the withdrawal, prior to the last date of submission prescribed for receipt of Bids. The Bidder's withdrawal notice shall be prepared, sealed, marked and dispatched in accordance with the provisions said earlier. A withdrawal notice may also be sent by fax but followed by a signed confirmation copy, post marked not later than the last date for receipt of Bids.

5.13 EVALUATION OF TECHNICAL BID AND FINANCIAL BID

The Bids shall be evaluated in two stages.

Stage 1: The technical bids shall be evaluated in accordance with the criteria outline under the NIT.

Stage 2: The financial bids of the technically qualified bidders shall be opened and evaluated.

- Conditional Bids are liable to be rejected.
- A Bid determined as not substantially responsive will be rejected by MBMA and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
- The MBMA may waive any informality or non-conformity or irregularity in a Bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.
- The MBMA may at any point of time ask clarifications from the Bidders for getting more clarity of the proposal received. The clarification shall be given in writing immediately, but no change in the price shall be sought, offered or permitted.

5.14 RECTIFICATION OF ERRORS

Arithmetical errors in the Financial Bid will be rectified on the following basis.

- If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and will be considered for future calculations.
- If there is a discrepancy between words and figures, the amount in words shall prevail. Note: In any other case of discrepancy, MBMA reserves the right to pick the value which it considers as beneficial to the Government.

5.15 CONTACTING THE MBMA

Contact by Writing: No Bidder shall contact MBMA on any matter relating to its Bid, from the time of Bid opening to the time the Contract is awarded. If the Bidder wishes to bring additional information to the notice of MBMA, it should be done in writing.

Rejection of Bid: Any effort by a Bidder to influence the MBMA in its decisions on Bid evaluation, bid comparison or contract award may result in rejection of the Bidder's Bid.

5.16 REJECTION CRITERIA

Besides other conditions and terms highlighted in the tender document, Bids may be rejected under following circumstances:

- Bids submitted without or with improper EMD.
- Bids which do not conform to unconditional validity of the Bid as prescribed in the Tender.
- Technical Bid containing financial information.
- If the information provided by the Bidder is found to be incorrect / misleading at any stage / time during the Tendering Process.
- Any effort on the part of a Bidder to influence the Bid evaluation, bid comparison or contract award decisions.
- Bids received by MBMA after the last date prescribed for receipt of Bids.
- Bids without signature of person (s) duly authorized on required pages of the Bid.
- Bids without power of authorization and any other document consisting of adequate proof of the ability of the signatory to bind the Bidder.
- Failure to furnish proofs for information provided. Technical Rejection Criteria:

- Revelation of Prices in any form or by any reason before opening the Commercial Bid.
- Failure to furnish all information required by the Tender Document or submission of a Bid not substantially responsive to the Tender Document in every respect.
- Failure to furnish proofs for information provided.
- Bidders not quoting for the complete scope of Work as indicated in the Tender documents, addendum (if any) and any subsequent information given to the Bidder.
- Bidders not complying with the Technical and General Terms and conditions as stated in the Tender document.
- Rates should be quoted as per Meghalaya Schedule of Rates for Building Works.

Documents other than the deviations.

- The Bidder not conforming to unconditional acceptance of full responsibility of providing services in accordance with the Scope of work of this tender.
- If the Bid does not confirm to the timelines indicated in the Bid.

Commercial Rejection Criteria:

- Incomplete Price Bid.
- Price Bids that do not conform to the Tender's price Bid format.
- Total price quoted by the Bidder does not include all statutory taxes and levies applicable.

5.17 INCOME TAX LIABILITY

The Bidder will have to bear all Income Tax liability both corporate and personal tax.

5.18 GST LIABILITY

The Bidder will have to bear all GST.

5.19 PERFORMANCE SECURITY

- The successful bidder should submit 5% (five percent) of the contract value as a performance security in the form of Bank Guarantee, which shall remain valid for a period of 8 months.
- Performance security will be returned after completion of all contractual obligations under the contract.

5.20 Canvassing and Undue Influence:

Any attempt by a Bidder, either directly or indirectly, to influence, interfere with, or exert pressure on the Employer, Evaluation Committee, consultants, or any person associated with the evaluation, examination, clarification, recommendation, or award of the contract shall be treated as canvassing and undue influence. Subsequently, the bid of the bidders shall be rejected.

6. FORMAT FOR RESPONSE TO THE TENDER

This section provides the outline, content and the formats that the Bidders are required to follow in the preparation of the proposals

6.1 FORMAT 1 - GENERAL INFORMATION ABOUT THE BIDDER

Details of the Bidder (Company)		
1	Name of the Bidder	
2	Address of the Bidder	
3	Status of the Pvt. Company (Public Ltd/ Ltd)	
4	Details of Incorporation of the	Date:
	Company	Ref. #
5	Details of Incorporation of the	Date:
		Ref. #
6	Valid Goods and Service Tax (GST) registration no.	
7	Permanent Account Number (PAN)	

8	Name & Designation of the contact person to whom all references shall be made regarding this tender			
9	Telephone No. (with STD Code)			
10	E-Mail of the contact person:			
11	Fax No. (with STD Code)			
12	Website			
13	Financial Details (as per audited Balance Sheets) (in crore)			
14	Year	2023-2024	2024-2025	2025-2026
15	Net Worth			
16	Turn Over in INR			

6.2 FORMAT 2 - DECLARATION REGARDING CLEAN TRACK RECORD

To

Executive Director (Technical),

Meghalaya Basin Management Agency,

C/o Meghalaya State Housing Financing Cooperative Society,

Nongrim Hills, Shillong- 793003

Sir,

I have carefully gone through the Terms & Conditions contained in the Tender Document [No. _____] regarding Engagement of an Agency for: Comprehensive Renovation of SMELC Building at Tura, West Garo Hills in Meghalaya. I hereby declare that my company has not been debarred/black listed by any Government/Semi-Government organizations in India. I further certify that I am competent officer in my company to make this declaration.

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation

Seal Date:

Business Address:

7. FORMAT FOR RESPONSE TO TENDER: TECHNICAL BID

7.1 FORMAT 1- TECHNICAL BID LETTER

To

Executive Director (Technical),

Meghalaya Basin Management Agency,

C/o Meghalaya State Housing Financing Cooperative Society, Nongrim Hills,
Shillong- 793003

Subject: Engagement of a vendor for Comprehensive Renovation of SMELC Building at Tura, West Garo Hills in Meghalaya

Reference: Tender Document No: < Tender Document No Reference

Number> Dated < dd/mm/yyyy>

Sir,

We, the undersigned Bidder, having read and examined in detail all the Tender documents do hereby propose to provide the services as specified in the Tender document number < Tender Reference Number> Dated < dd/mm/yyyy> along with the following:

1. Earnest Money Deposit (EMD)

We have submitted EMD for the sum of Rs...../- (Rupees.....only).

This EMD is liable to be forfeited in accordance with the provisions of Tender Document.

2. Deviations

We declare that all the services shall be performed strictly in accordance with the Tender documents except for the variations, assumptions and deviations, all of which have been detailed out exhaustively in the following statements, irrespective of whatever has been stated to the contrary anywhere else in our Tender:

- Statement of Deviations from Tender Terms and Conditions is as specified in General Terms and Conditions

Further, we agree that additional conditions or assumptions, if any, found in the Tender documents other than those stated in deviation schedule shall not be given effect to.

3. Contract Performance Guarantee Bond

We hereby declare that in case the contract is awarded to us, we shall submit the Contract Performance Guarantee Bond in the form prescribed in the tender document.

4. Bid Validity Period

We agree to abide by this Bid for a period of 90 days after the date fixed for Bid opening or for any further period for which Bid validity has been extended and it shall remain binding upon us and Bid may be accepted at any time before the expiration of that period.

We hereby declare that our Bid is made in good faith, without collusion or fraud and the information contained in the Bid is true and correct to the best of our knowledge and belief.

We understand that our Bid is binding on us and that you are not bound to accept a Bid you receive.

Yours faithfully,

(Signature of the Bidder)

Printed Name Designation

Seal Date: Business

Address:

7.2 FORMAT 2-DEVIATIONS FROM TENDER: TECHNICAL BID

The given format should be followed while marking out the deviations from Tender terms and conditions:

Sl. No.	Section No.	Clause No.	Page No.	Statement of Deviations and variations.	Remarks
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

7.3 FORMAT 3-PROJECT EXPERIENCE DETAILS

Sl. No.	Item	Details
General Information		
1	Customer Name/Government Department	
2	Name of the Contact Person and Contact details for the project	
Brief description of scope of project		
Size of the project		
3	Contract Value of the project (in crore)	
4	Capital Expenditure involved (by the govt./client)	
5	Total cost of the services provided (by The Bidder)	
6	Please provide copies of Work Order Or Certificate of Completion.	
Project Details		
7	Name of the project	
8	Start Date and End Date	
9	Current Status (work in progress, completed)	
10	Contract Tenure	
11	No. of Locations	
12	Man-month effort involved	
13	Type of Project	

14	Solution architecture deployed & core Components	
15	Scope	
16	Any other necessary information	

8. ANNEXURE

8.1 ANNEXURE-I: BIDDING DOCUMENT ACKNOWLEDGEMENT FORM

Dated:

To

Executive Director (Technical),
Meghalaya Basin Management Agency,
C/o Meghalaya State Housing Financing Cooperative Society, Nongrim
Hills, Shillong- 793003

Dear Sir,

We hereby acknowledge receipt of a complete set of Bidding Documents consisting of Annexure (along with their Appendices) enclosed to the "Invitation for Bid" pertaining to providing of services against tender no.....

We have noted that the closing date for the receipt of the tender by the MBMA is at <> hrs. (IST) and opening athrs. (IST) on the same day.

We guarantee that the contents of the above said Bidding Documents will be kept confidential within our organization and text of the said documents shall remain the property of the MBMA and that the said documents are to be used only for the purpose intended by the MBMA.

Our address for further correspondence on this tender will be as under:

Tel.No:

Fax.no:Telephone No.:

Personal attention of:

(if required)

Yours faithfully,

(Bidder)

Note: This form should be returned along with offer duly signed

8.2 ANNEXURE - II: PROFORMA OF BANK GUARANTEE TOWARDS PERFORMANCE SECURITY

PERFORMANCE GUARANTEE

Ref. No. Bank Guarantee No

Dated

To

Executive Director (Technical),

Meghalaya Basin Management Agency,

C/o Meghalaya State Housing Financing Cooperative Society, Nongrim Hills,
Shillong- 793003

Dear Sir,

In consideration of Meghalaya Basin Management Agency, Govt. of Meghalaya, having its office at Nongrim Hills, Shillong- 793003, Meghalaya (here in after referred to as 'MBMA', which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and assignees) after receipt of the work order dated with M/shaving itsregistered/head office at (Here in after referred to as the 'CONTRACTOR') which expressions shall, unless repugnant to the context or meaning thereof include all its successors, administrators, executors and assignees and MBMA having agreed that the CONTRACTOR shall furnish to MBMA a performance guarantee for Indian Rupees for the faithful performance of the entire

CONTRACT.

1. We (name of the bank) registered under the laws of having head/registered office at(here in after referred to as "the Bank", which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and permitted assignees) do hereby guarantee and undertake to pay immediately on first demand in writing any/all moneys to the extent of Indian Rupees.(in figures) (Indian Rupees (in words) without any demur, reservation, contest or protest and/or without any reference to the CONTRACTOR. Any such demand made by MBMA on the Bank by serving a written notice shall be conclusive and binding, without any proof, on the bank as regards the amount due and payable, not with- standing any dispute(s) pending before any Court, Tribunal, Arbitrator or any other authority and/or any other matter or thing whatsoever, as liability under these presents being absolute and unequivocal. We agree that the guarantee herein contained shall be irrevocable and shall continue to be enforceable until it is discharged by MBMA in writing. This guarantee shall not be determined, discharged or affected by the liquidation, winding up, dissolution or insolvency of the CONTRACTOR and shall remain valid, binding and operative against the bank.

2. The Bank also agrees that MBMA at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance, without proceeding against the CONTRACTOR and not with-standing any security or other guarantee that MBMA may have in relation to the CONTRACTOR's liabilities.
3. The Bank further agrees that MBMA shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said CONTRACT or to extend time of performance by the said CONTRACTOR(s) from time to time or to post pone for any time or from time-to-time exercise of any of the powers vested in MBMA against the said CONTRACTOR(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said CONTRACTOR(s) or for any forbearance, act or omission on the part of MBMA or any indulgence by MBMA to the said CONTRACTOR(s) or any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
4. The Bank further agrees that the Guarantee herein contained shall remain in full force during the period that is taken for the performance of the CONTRACT and all dues of MBMA under or by virtue of this CONTRACT have been fully paid and its claim satisfied or discharged or till MBMA discharges this guarantee in writing, whichever is earlier.
5. This Guarantee shall not be discharged by any change in our constitution, in the constitution of MBMA or that of the CONTRACTOR.
6. The Bank confirms that this guarantee has been issued with observance of appropriate laws of the country of issue.
7. The Bank also agrees that this guarantee shall be governed and construed in accordance with Indian Laws and subject to the exclusive jurisdiction of Indian Courts of the place from where the purchase CONTRACT has been placed.

8. Not with standing anything contained herein above, our liability under this Guarantee is limited to Indian Rupees (in figures) (in words) and our guarantee shall remain in force until. (Indicate the date of expiry of bank guarantee) Any claim under this Guarantee must be received by us before the expiry of this Bank Guarantee. If no such claim has been received by us by the said date, the rights of MBMA under this Guarantee will cease. However, if such a claim has been received by us within the said date, all the rights of MBMA under this Guarantee shall be valid and shall not cease until we have satisfied that claim. In witness whereof, the Bank through its authorized officer has set its hand and stamp on thisday of26 at.....

WITNESSNO.1

(Signature)

Full name and official

Address (in legible letters)

(Signature)

Full name, designation and

address (in legible letters) with

Bank stamp

Attorney as per power of Attorney
No.....

WITNESS NO.2

Dated.....

(Signature)

Full name and official Address

(in legible letters)

8.3. ANNEXURE - III: FINANCIAL BID SUBMISSION FORMAT

BILLS OF QUANTITIES (Hostel)						
Sl. No.	SOR Item No.	Description	Quantity	Unit	Rate	Amount (without Taxes)
1	6.3	Reinforced cement concrete work in beams, slabs, roof....	7.50	cum		
	a	<i>M15 or Prop.1 :2:4 (1 cement: 2 coarse sand: 4 graded stone aggregate 20 mm nominal size)</i>				
2	6.11	Supplying, fitting and fixing in position reinforcement bars upto 1st floor level, conforming to relevant I.S. Code for R.C.C.work.....	8.03	qntl		
	a	<i>Mild steel and Medium Tensile steel bars</i>				
3	15.1	12 mm cement plaster of mix...	620	sqm		
	(a)	<i>1 :4 (1 cement: 4 fine sand)</i>				
4	9.26	Designing, tabricating, testing, installing and fixing in position Curtain Wall with Aluminium Composite Panel Cladding, with open grooves for linear as well as curvilinear porlions of the building, for all heights and all levels etc.....	1013.60	sqm		
5	11.19	Providing & fixing glass panes with putty and glazing clips in steel doors, windows, clerestory windows, all complete with:	146.4	sqm		
		(a) 4.0 mm thick glass panes				
6	16.22	Finishing with Deluxe Multi surface paint system for interiors and exteriors using Primer as per manufacturers specifications, including scaffolding:	292.8	sqm		
	c	Painting Steel work with Deluxe Multi Surface Paint...				
7	10.1	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought trained and fixed in position with hold fast lugs or with dash fasteners of required diameter & length.	4.94	cum		
	c	<i>With 1st class Local wood (i)Pooma/ Hollock/ Gamari/ and the like</i>				
8	17.3	Fixing chowkhat in existing opening in brick/ RCC wall with dash fasteners/ Chemical fasteners of appropriate size (3 nos. on each vertical member of door chowkhat and 2 nos. on each vertical member of window chowkhats), including Cost of dash fasteners/ chemical tastener	188.16	sqm		
9	10.8	Providing and fixing panelling or panelling and glazing in panelled or panelled and glazed shutters for doors, windows and clerestory windows	188.16	sqm		

Notice Inviting Tender for Comprehensive Renovation of SMELC Building at Tura, West Garo Hills in Meghalaya

	c	With 1st class Local wood				
	(i)	Pooma/ Hollock/ Gamari/ and the like				
10	16.22	Finishing with Deluxe Multi surface paint system for interiors and exteriors using Primer as per manufacturers specifications, including scaffolding:	188.16	sqm		
	b	Painting wood work with Deluxe Mufti Surface Paint of required shade. Two or more coats applied @ 0.90 ltr/10 sqm over an under coat of primer applied @ 0.75 ltr/10 sqm Of approved brand and manufacture				
11	20.1	Providing and fixing water closet squatting pan (Indian type W.C. pan)	54	Nos		
	a	White Vitreous china Orissa pattern W.C, pan of size 580x440 mm with integral type foot rests				
12	20.7	Providing and fixing wash basin with C.I. brackets, 15 mm C.P. brass pillar taps, 32 mm C.P. brass waste of standard pattern.....	54	Nos		
	a	White Vitreous China Wash basin size 630x450 mm with a pair of 15 mm C.P. brass pillar taps				
13	20.19	Providing and fixing 8 mm dia. C.P/ S.S Jet with flexible tube.....	30	Nos		
14	20.21	Providing and fixing P.V.C. low level flushing cistern with manually controlled device (handle lever) conforming to IS:7231, with all fittings and fixtures complete.	30	Nos		
	a	10 litre capacity - white				
15	20.36	Providing and fixing mirror of superior glass (of approved quality) and of required shape and size with plastic moulded frame of approved make and shade with 6 mm thick hard board backing	30	Nos		
	c	Oval shape 450x350 mm (outer dimensions)				
16	21.50	Providing and fixing C.P. brass stop cock (concealed) Of standard design and Of approved make conforming to Is:8931.	30	Nos		
	a	15 mm nominal bore				
17	21.23	Providing and fixing c.P. brass shower rose with 15 or 20 mm inlet:	30	Nos		
	b	150 mm diameter				
18	16.12	Applying priming coat: (a)	4831.14	sqm		
19	16.19	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade:	4831.14	sqm		
		New work (two or more coats)				
		Total Amount =				

BILLS OF QUANTITIES						
OFFICE BUILDING						
Sl. No.	SOR Item No.	Description	Quantity	Unit	Rate	Amount (without Taxes)
1	6.3	Reinforced cement concrete work in beams, slabs, roof....	5	cum		
	a	M15 or Prop.1 :2:4 (1 cement: 2 coarse sand: 4 graded stone aggregate 20 mm nominal size)				
2	6.11	Supplying, fitting and fixing in position reinforcement bars upto 1st floor level, conforming to relevant I.S. Code for R.C.C.work.....	6.53	qntl		
	a	Mild steel and Medium Tensile steel bars				
3	15.1	12 mm cement plaster of mix...	1240	sqm		
	a	1 :4 (1 cement: 4 fine sand)				
4	9.26	Designing, fabricating, testing, installing and fixing in position Curtain Wall with Aluminium Composite Panel Cladding, with open grooves for linear as well as curvilinear portions of the building, for all heights and all levels etc.....	965.58	sqm		
5	11.19	Providing & fixing glass panes with putty and glazing clips in steel doors, windows, clerestory windows, all complete with:	69.75	sqm		
	a	4.0 mm thick glass panes				
6	16.22	Finishing with Deluxe Multi surface paint system for interiors and exteriors using Primer as per manufacturers specifications, including scaffolding:	433.8	sqm		
	c	Painting Steel work with Deluxe Multi Surface Paint....				
7	10.1	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought iron and fixed in position with hold fast lugs or with dash fasteners of required diameter & length.	2.5	cum		

	c	With 1st class Local wood (i)Pooma/ Hollock/ Gamari/ and the like				
8	17.3	Fixing chowkhat in existing opening in brick/ RCC wall with dash fasteners/ Chemical fasteners of appropriate size (3 nos. on each vertical member of door chowkhat and 2 nos. on each vertical member of window chowkhats), including Cost of dash fasteners/ chemical tastener	111.3	sqm		
9	10.8	Providing and fixing panelling or panelling and glazing in panelled or panelled and glazed shutters for doors, windows and clerestory windows	98.7	sqm		
	c	With 1st class Local wood				
	i	Pooma/ Hollock/ Gamari/ and the like				
10	16.22	Finishing with Deluxe Multi surface paint system for interiors and exteriors using Primer as per manufacturers specifications, including scaffolding:	98.7	sqm		
	b	Painting wood work with Deluxe Mufti Surface Paint of required shade. Two or moi.e coats applied @ 0.90 ltr/10 sqm over an under coat of primer applied @ 0.75 ltr/10 sqm Of approved brand and manufacture				
11	20.1	Providing and fixing water closet squatting pan (Indian type W.C. pan)	15	nos.		
	a	White Vitreous china Orissa pattern W.C, pan of size 580x440 mm with integral type foot rests				
12	20.1	Providing and fixing wash basin with C.I. brackets, 15 mm C.P. brass pillar taps, 32 mm C.P. brass waste of standard pattern.....	15	nos.		
	a	White Vitreous China Wash basin size 630x450 mm with a pair of 15 mm C.P. brass pillar taps				

13	20.2	Providing and fixing white vitreous china pedestal type water closet (European type W.C.	2	nos.		
	a	W.C. pan with Isl marked white solid plastic seat and lid				
14	20.4	Providing and fixing white vitreous china flat back or wall corner type lipped front urinal basin of 430x260x350 mm	9	nos.		
	a	One urinal basin with 5 litre white P.V.C. automatic flushing cistern				
15	20.7	Providing and fixing wash basin with C.I. brackets, 15 mm C.P.....	9	nos.		
	a	White Vitreous China Wash basin size 630x450 mm with a pair of 15 mm C.P. brass pillar taps				
16	20.19	Providing and fixing 8 mm dia. C.P/ S.S Jet with flexible tube.....	30	nos.		
17	20.21	Providing and fixing P.V.C. low level flushing cistern with manually controlled device (handle lever) conforming to IS:7231, with all fittings and fixtures complete.	30	nos.		
	a	10 litre capacity - white				
18	20.36	Providing and fixing mirror of superior glass (of approved quality) and of required shape and size with plastic moulded frame of approved make and shade with 6 mm thick hard board backing	30	nos.		
	c	Oval shape 450x350 mm (outer dimensions)				
19	21.5	Providing and fixing C.P. brass stop cock (concealed) Of standard design and Of approved make conforming to Is:8931.	30	nos.		
	a	15 mm nominal bore				
20	21.5	Providing and fixing c.P. brass shower rose with 15 or 20 mm inlet:	30	nos.		
	b	150 mm diameter				
21	16.12	Applying priming coat: (a)	3776.02	sqm		

22	16.19	Wall painting with acrylic emulsion pain of approved brand and manufacture to give an even shade:	3776.02	sqm		
		New work (two or more coats)				
		Total Amount =				

BILLS OF QUANTITIES						
G+1 BUILDING						
Sl. No.	SOR Item No.	Description	Quantity	Unit	Rate	Amount (without Taxes)
1	6.3	Reinforced cement concrete work in beams, slabs, roof....	5	cum		
	a	M15 or Prop.1 :2:4 (1 cement: 2 coarse sand: 4 graded stone aggregate 20 mm nominal size)				
2	6.11	Supplying, fitting and fixing in position reinforcement bars upto 1st floor level, conforming to relevant I.S. Code for R.C.C.work.....	6.53	qntl		
	a	Mild steel and Medium Tensile steel bars				
3	15.1	12 mm cement plaster of mix...	1240	sqm		
	a	1 :4 (1 cement: 4 fine sand)				
4	9.26	Designing, tabricating, testing, installing and fixing in position Curtain Wall with Aluminium Composite Panel Cladding, with open grooves for linear as well as curvilinear portions of the building, for all heights and all levels etc.....	965.58	sqm		
5	11.19	Providing & fixing glass panes with putty and glazing clips in steel doors, windows, clerestory windows, all complete with:	69.75	sqm		
	a	4.0 mm thick glass panes				

6	16.22	Finishing with Deluxe Multi surface paint system for interiors and exteriors using Primer as per manufacturers specifications, including scaffolding:	433.8	sqm		
	c	Painting Steel work with Deluxe Multi Surface Paint....				
7	10.1	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought trained and fixed in position with hold fast lugs or with dash fasteners of required diameter & length.	2.5	cum		
	c	With 1st class Local wood (i)Pooma/ Hollock/ Gamari/ and the like				
8	17.3	Fixing chowkhat in existing opening in brick/ RCC wall with dash fasteners/ Chemical fasteners of appropriate size (3 nos. on each vertical member of door chowkhat and 2 nos. on each vertical member of window chowkhats), including Cost of dash fasteners/ chemical fastener	111.3	sqm		
9	10.8	Providing and fixing panelling or panelling and glazing in panelled or panelled and glazed shutters for doors, windows and clerestory windows	98.7	sqm		
	c	With 1st class Local wood				
	i	Pooma/ Hollock/ Gamari/ and the like				
10	16.22	Finishing with Deluxe Multi surface paint system for interiors and exteriors using Primer as per manufacturers specifications, including scaffolding:	98.7	sqm		

	b	Painting wood work with Deluxe Mufti Surface Paint of required shade. Two or more coats applied @ 0.90 ltr/10 sqm over an under coat of primer applied @ 0.75 ltr/10 sqm Of approved brand and manufacture				
11	20.1	Providing and fixing water closet squatting pan (Indian type W.C. pan)	15	nos.		
	a	White Vitreous china Orissa pattern W.C, pan of size 580x440 mm with integral type foot rests				
12	20.1	Providing and fixing wash basin with C.I. brackets, 15 mm C.P. brass pillar taps, 32 mm C.P. brass waste of standard pattern.....	15	nos.		
	a	White Vitreous China Wash basin size 630x450 mm with a pair of 15 mm C.P. brass pillar taps				
13	20.2	Providing and fixing white vitreous china pedestal type water closet (European type W.C.	2	nos.		
	a	W.C. pan with Isl marked white solid plastic seat and lid				
14	20.4	Providing and fixing white vitreous china flat back or wall corner type lipped front urinal basin of 430x260x350 mm	9	nos.		
	a	One urinal basin with 5 litre white P.V.C. automatic flushing cistern				
15	20.7	Providing and fixing wash basin with C.I. brackets, 15 mm C.P.....	9	nos.		
	a	White Vitreous China Wash basin size 630x450 mm with a pair of 15 mm C.P. brass pillar taps				
16	20.19	Providing and fixing 8 mm dia. C.P/ S.S Jet with flexible tube.....	30	nos.		

17	20.21	Providing and fixing P.V.C. low level flushing cistern with manually controlled device (handle lever) conforming to IS:7231, with all fittings and fixtures complete.	30	nos.		
	a	10 litre capacity - white				
18	20.36	Providing and fixing mirror of superior glass (of approved quality) and of required shape and size with plastic moulded frame of approved make and shade with 6 mm thick hard board backing	30	nos.		
	c	Oval shape 450x350 mm (outer dimensions)				
19	21.5	Providing and fixing C.P. brass stop cock (concealed) Of standard design and Of approved make conforming to Is:8931.	30	nos.		
	a	15 mm nominal bore				
20	21.5	Providing and fixing c.P. brass shower rose with 15 or 20 mm inlet:	30	nos.		
	b	150 mm diameter				
21	16.12	Applying priming coat: (a)	3776.02	sqm		
22	16.19	Wall painting with acrylic emulsion pain of approved brand and manufacture to give an even shade:	3776.02	sqm		
		New work (two or more coats)				
		Total Amount =				

BILLS OF QUANTITIES						
VERTICAL EXTENSION						
Sl. No.	SOR Item No.	Description	Quantity	Unit	Rate	Amount (without Taxes)
1	4.3	Slabs, roofs, landings, balconies and access platform, shelves(using steel).	300	sqm		
2	4.4	Lintels, beams, plinth beams, girders, bressumers and cantilevers (using steel).	39	sqm		
3	4.5	Columns, Pillars, Piers, Abutments, Posts and struts (using steel).	89.6	sqm		
4	6.2	Reinforced cement concrete work in walls (any thickness).....	7.84	cum		
5	6.3	Reinforced cement concrete work in beams, slabs, roof....	30.78	cum		
6	6.11	Supplying, fitting and fixing in position reinforcement bars upto 1st floor level, conforming to relevant I.S. Code for R.C.C.work.....	60.79	qntl		
	a	Mild steel and Medium Tensile steel bars				
7	7.3	Brick work in cement mortar with first class brick in superstructure above plinth level up to first floor level in all shapes and sizes:	19.36	cum		
	b	Cement mortar 1 :6 (1 cement: 6 coarse sand)				
8	15.1	12 mm cement plaster of mix...	1106.38	sqm		
	a	1 :4 (1 cement: 4 fine sand)				
9	10.1	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought trained and fixed in position with hold fast lugs or with dash fasteners of required diameter & length.	0.23	cum		
	c	With 1st class Local wood (ii) Champa/ Diengrai				

10	17.3	Fixing chowkhat in existing opening in brick/ RCC wall with dash fasteners/ Chemical fasteners of appropriate size (3 nos. on each vertical member of door chowkhat and 2 nos. on each vertical member of window chowkhats), including Cost of dash fasteners/ chemical fastener	9	nos.		
11	10.8	Providing and fixing panelling or panelling and glazing in panelled or panelled and glazed shutters for doors, windows and clerestory windows	18.06	sqm		
	c	With 1st class Local wood				
	i	Pooma/ Hollock/ Gamari/ and the like				
12	11.22	Providing, fitting and fixing steel windows (including ventilators).....	22.72	sqm		
	a	Openable				
13	11.24	Providing and fixing M.S. grills Of required pattern in frames of windows, etc.....	1233	kg		
	a	Fixed to steel windows by welding				
14		Providing & fixing glass panes with putty and glazing clips in steel doors, windows, clerestory windows, all complete with:	22.72	sqm		
	a	4.0 mm thick glass panes				
15	16.22	Finishing with Deluxe Multi surface paint system for interiors and exteriors using Primer as per manufacturers specifications, including scaffolding:	36.12	sqm		
	b	Painting wood work with Deluxe Mufti Surface Paint of required shade. Two or more coats applied @ 0.90 ltr/10 sqm over an under coat of primer applied @ 0.75 ltr/10 sqm Of approved brand and manufacture				
16	16.22	Finishing with Deluxe Multi surface paint system for interiors and exteriors using Primer as per manufacturers specifications, including scaffolding:	44.64	sqm		

	c	Painting Steel work with Deluxe Multi Surface Paint....				
17	16.4	White washing with lime to give an even shade:	143.56	sqm		
	a	New work (three or more coats)				
18	16.6	Distemping with dry distemper of approved brand and manufacture (two or more coats) of required shade on new work, over and including water thinnable priming coat to give an even shade.	345.55	sqm		
19	16.19	Wall painting with acrylic emulsion pain of approved brand and manufacture to give an even shade: New work (two or more coats)	143.56	sqm		
20	9.25	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS:15622.....	47.5	sqm		
	a	Normal range				
21	11.14	Steel work in built up tubular (round, square or rectangular hollow tubes etc.) trusses etc.,	3247.76	kg		
22	13.1	Providing corrugated G.S or galvanised iron sheet roofing....	320	sqm		
	b	0.80 mm thicl(with zinc coating not less than 275 gin/sqm				
23	20.1	Providing and fixing water closet squatting pan (Indian type W.C. pan)	2	nos.		
	a	White Vitreous china Orissa pattern W.C, pan of size 580x440 mm with integral type foot rests				
24	20.7	Providing and fixing wash basin with C.I. brackets, 15 mm C.P. brass pillar taps, 32 mm C.P. brass waste of standard pattern.....				
	a	White Vitreous China Wash basin size 630x450 mm with a pair of 15 mm C.P. brass pillar taps	3	nos.		
25	20.1	Providing and fixing 8 mm dia. C.P/ S.S Jet with flexible tube.....	5	nos.		

26	20.21	Providing and fixing P.V.C. low level flushing cistern with manually controlled device (handle lever) conforming to IS:7231, with all fittings and fixtures complete.				
	a	10 litre capacity - white	5	nos.		
27	20.36	Providing and fixing mirror of superior glass (of approved quality) and of required shape and size with plastic moulded frame of approved make and shade with 6 mm thick hard board backing				
	c	Oval shape 450x350 mm (outer dimensions)	1	nos.		
28	21.5	Providing and fixing C.P. brass stop cock (concealed) Of standard design and Of approved make conforming to Is:8931.				
	a	15 mm nominal bore	5	nos.		
29	21.23	Providing and fixing c.P. brass shower rose with 15 or 20 mm inlet:				
	b	150 mm diameter	5	nos.		
30	24.3	Providing and fixing glazing in aluminium door, window,ventilator shutters and partitions etc. with EPDM rubber/neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge:				
	e	With float glass panes of 8 mm thickness (weight not less than 20 kg/sqm)	32.13	sqm		
31	14.22	Providing and fixing of Fibre Glass Acoustical Suspended Ceiling System with 20/25 mm thick Microlook goo Edge Tiles with 15 mm bolt Slot exposed grid.....	110	sqm		
		Total Amount =				

BILLS OF QUANTITIES						
G+2 BUILDING						
Sl. No.	SOR Item No.	Description	Quantity	Unit	Rate	Amount (without Taxes)
1	2.1	Earthwork in excavation by manual means upto a depth of 2m below the existing ground level for foundation trenches of foundations, footings of column/walls, retaining walls, septic tank etc. including bailing out water where necessary and removal of surplus earth with all lead and lifts as directed and specified for the following classifications of soils. (b). In ordinary rock (soft rock/ medium rocks/ hard shale)	177.06	cum		
2	8.6	Providing boulder or stone filling with boulders or stones 15 cm size, 60 cm wide behind the retaining wall etc. complete as directed.	258.6	Sqm		
3	5.1	Plain cement concrete works in foundation bed for footing steps, wall, brick works etc below plinth level as directed and specified including dewatering if necessary, and curing complete (shuttering where necessary shall be measured and paid separately). (b). 1:3:6 (1 cement: 3 coarse sand: 6 graded stone aggregate 20 mm nominal size)	17.08	cum		

4	6.11	Supplying, fitting and fixing in position reinforcement bars upto 1st floor level, conforming to relevant I.S. Code for R.C.C. work/ R.B. walling including straightening, cleaning, cutting and bending to proper shapes and length as per details, supplying and binding with 20G annealed black wire and placing in position with proper blocks, supports, chairs, spacers etc. complete. (Rates inclusive of all wastage, lappage, hooks, chairs, anchorage etc. and no measurements for the same is required)	174.02	Qntl		
5	4.1	Centering and shuttering including strutting, propping etc, and removal of form for all heights complete and as directed by Engineer in charge, Foundations, footings, bases of columns, etc. for mass concrete (using steel).	54	Sqm		
6	4.5	Columns, pillars, piers, abutements, posts and struts (using steel).	253.05	Sqm		
7	4.4	Lintels, beams, plinth beams, girders, bressumers and cantilevers (using steel).	1156	Sqm		
8	4.3	Slabs, roofs, landings, balconies and access platform, shelves (using steel).	167.5	Sqm		
9	4.6	Stairs/ spiral staircase, (excluding landings) (using timber)	25.08	Sqm		
10	6.1	Providing and laying in position specified grade of reinforced cement concrete, excluding the cost of centering, shuttering, fininshing and reinforcement - All work up to plinth level:				
	b	(b). M20 grade or 1:1.5:3 (1 cement: 1.5 coarse sand: 3 graded stone aggregate 20mm nominal size).	35.21	Sqm		
11	7.3	Brick work in cement mortar with first class brick in superstructure above plinth level up to first floor level in all shapes and sizes:				

	b	Cement mortar 1 :6 (1 cement: 6 coarse sand)	20.82	Cum		
12	8.1	Random rubble masonry with hard stone in foundation and plinth including levelling up...				
	a	Cement mortar 1 :6 (1 cement: 6 coarse sand)	4.8	cum		
13	15.1	12 mm cement plaster of mix...				
	a	1 :4 (1 cement: 4 fine sand)	520.9	Sqm		
14	10.1	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought trained and fixed in position with hold fast lugs or with dash fasteners of required diameter & length.				
	c	With 1st class Local wood (i)Pooma/ Hollock/ Gamari/ and the like	0.12	cum		
15	17.3	Fixing chowkhat in existing opening in brick/ RCC wall with dash fasteners/ Chemical fasteners of appropriate size (3 nos. on each vertical member of door chowkhat and 2 nos. on each vertical member of window chowkhats), including Cost of dash fasteners/ chemical tastener	9	No.		
16	10.8	Providing and fixing panelling or panelling and glazing in panelled or panelled and glazed shutters for doors, windows and clerestory windows	18.9	Sqm		
17	11.22	Providing, fitting and fixing steel windows (including ventilators).....				
	c	With 1st class Local wood				
	i	Pooma/ Hollock/ Gamari/ and the like	63	Sqm		
18	11.22	Providing and fixing M.S. grills Of required pattern in frames of windows, etc.....				
		(a) Fixed to steel windows by welding	2441	kg		
		Providing & fixing glass panes with putty and glazing clips in steel doors, windows, clerestory windows, all complete with:				

19	11.19	Providing & fixing glass panes with putty and glazing clips in steel doors, windows, clerestory windows, all complete with:				
	a	4.0 mm thick glass panes	63	Sqm		
20	16.22	Finishing with Deluxe Multi surface paint system for interiors and exteriors using Primer as per manufacturers specifications, including scaffolding:				
	b	Painting wood work with Deluxe Mufti Surface Paint of required shade. Two or moi.e coats applied @ 0.90 ltr/10 sqm over an under coat of primer applied @ 0.75 ltr/10 sqm Of approved brand and manufacture	37.8	Sqm		
21	16.22	Finishing with Deluxe Multi surface paint system for interiors and exteriors using Primer as per manufacturers specifications, including scaffolding:				
	c	Painting Steel work with Deluxe Multi Surface Paint....	113.4	Sqm		
22	16.4	White washing with lime to give an even shade:				
	a	New work (three or more coats)	40	Sqm		
23	16.6	Distempering with dry distemper of approved brand and manufacture (two or more coats) of required shade on new work, over and including water thinnable priming coat to give an even shade.	80	Sqm		
24	16.19	Wall painting with acrylic emulsion pain of approved brand and manufacture to give an even shade: New work (two or more coats)	40	Sqm		
25	9.25	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS:15622.....				
	a	Normal range	88.35	Sqm		
		Total Amount =				

BILLS OF QUANTITIES (Parking Area)						
Sl. No.	SOR Item No.	Description	Quantity	Unit	Rate	Amount (without Taxes)
1	2.1	Clearing Grass and Removal of Rubbish.				
	a	By Manual Means	0.33	Hec		
2	3.1	Preparation of Foundation for Embankment by Manual Means.				
		carifying granular surface to a depth of 50 mm and disposal of scarified material with a lift upto 3 m.....	2871	Sqm		
3	4.1	Granular Sub-base with Well Graded Material (i) For Grading I Material.	1435.5	cum		
4	6.3	Water Bound Macadam Sub-base/Base (1) WBM Grading 1 (B) By Mechanical Means	1435.5	cum		
5	6.6	Rectangular Concrete Block Pavement				
		Manufacturing, laying of concrete blocks of size 0.45m x 0.30 m x 0.15 m of Cement Concrete (CC) M30 grade and spreading 25 mm thick sand underneath and filling joints with sand on existing WBM base as per Technical Specification Clause 1503	2871	Sqm		
		Total Amount =				

BILLS OF QUANTITIES (Waste Disposal Unit)						
Sl. No.	SOR Item No.	Description	Quantity	Unit	Rate	Amount (without Taxes)
1	2.2	Earthwork in excavation by Mechanical means up to a depth of 2 in below...				
	a	All kinds of soil (ordinary soil hard soil/dense soil)	2.05	cum		
Formwork						
2	4.1	Foundations, footings, bases of columns, etc. for mass concrete (using steel).	6.25	Sqm		
3	5.1	Plain cement concrete works in foundation bed for footing steps, walls, brick works etc below plinth level.....	11.88	cum		
4	7.3	Brick work in cement mortar with first class brick in superstructure above plinth level up to first floor level in all shapes and sizes:				
	b	1 :4:8 (1 Cement: 4 coarse sand: 8 graded stone aggregate 40mm nominal size)	6.34	cum		
5	15.1	12 mm cement plaster of mix...				
	a	1 :4 (1 cement: 4 fine sand)	96.5	Sqm		
6	11.22	Providing and fixing M.S. grills Of required pattern in frames of windows, etc.....				
	a	Fixed to steel windows by welding	124	Kg		
7	16.4	White washing with lime to give an even shade:				
	a	New work (three or more coats)	36	Sqm		
8	16.19	Wall painting with acrylic emulsion pain of approved brand and manufacture to give an even shade: New work (two or more coats)	36	Sqm		
Total Amount =						

BILLS OF QUANTITIES						
TOILET						
Sl. No.	SOR Item No.	Description	Quantity	Unit	Rate	Amount (without Taxes)
1	2.2	Earthwork in excavation by Mechanical means up to a depth of 2 in below...	2.25	cum		
	a	All kinds of soil (ordinary soiv hard soil/dense soil)				
2	5.1	Plain cement concrete works in foundation bed for footing steps, walls, brick works etc below plinth level.....	2.25	cum		
	a	1 :4:8 (1 Cement: 4 coarse sand: 8 graded stone aggregate 40mm nominal size)				
3	7.3	Brick work in cement mortar with first class brick in superstructure above plinth level up to first floor level in all shapes and sizes:	6.33	cum		
	b	<i>Cement mortar 1 :6 (1 cement: 6 coarse sand)</i>				
4	15.1	12 mm cement plaster of mix...	86.56	sqm		
	(a)	<i>1 :4 (1 cement: 4 fine sand)</i>				
5	10.1	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought trained and fixed in position with hold fast lugs or with dash fasteners of required diameter & length.	0.08	cum		
	c	<i>With 1st class Local wood (i)Pooma/ Hollock/ Gamari/ and the like</i>				
6	10.3	Providing wood work in {rames of false ceiling, partitions, etc.....	0.74	cum		
	c	<i>With 1st class Local wood (i)Pooma/ Hollock/ Gamari/ and the like</i>				
7	13.1	Providing corrugated G.S or galvanised iron sheet roofing including vertical/ curved surface fixed with polymer coated J or L hooks,	13.75	cum		
	f	<i>0.50 mm thick with zinc coating not less than 275 gin/sqm</i>				
8	17.3	Fixing chowkhat in existing opening in brick/ RCC wall with dash fasteners/ Chemical fasteners of appropriate size (3 nos. on each vertical member of door chowkhat and 2 nos. on each vertical member of window chowkhats), including Cost of dash fasteners/ chemical tastener	8	Nos		

Notice Inviting Tender **for Comprehensive Renovation of SMELC Building at Tura, West Garo Hills in Meghalaya**

9	10.8	Providing and fixing panelling or panelling and glazing in panelled or panelled and glazed shutters for doors, windows and clerestory windows	9.72	sqm		
	c	With 1st class Local wood				
10	16.22	Finishing with Deluxe Multi surface paint system for interiors and exteriors using Primer as per manufacturers specifications, including scaffolding:	19.44	sqm		
	b	Painting wood work with Deluxe Mufti Surface Paint of required shade. Two or more coats applied @ 0.90 ltr/10 sqm over an under coat of primer applied @ 0.75 ltr/10 sqm Of approved brand and manufacture				
11	16.4	White washing with lime to give an even shade:	32.2	sqm		
	a	New work (three or more coats)				
12	9.25	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS:15622.....	38.28	sqm		
	a	Normal range				
13	20.1	Providing and fixing water closet squatting pan (Indian type W.C. pan)	4	sqm		
	a	White Vitreous china Orissa pattern W.C, pan of size 580x440 mm with integral type foot rests				
14	20.7	Providing and fixing wash basin with C.I. brackets, 15 mm C.P. brass pillar taps, 32 mm C.P. brass waste of standard pattern.....	4	sqm		
	a	White Vitreous China Wash basin size 630x450 mm with a pair of 15 mm C.P. brass pillar taps				
15	16.12	Applying priming coat: (a)	77.16	sqm		
16	16.19	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade:	77.16	sqm		
		New work (two or more coats)				
		Total Amount =				

BILLS OF QUANTITIES (Retaining Wall)						
Sl. No.	SOR Item No.	Description	Quantity	Unit	Rate	Amount (without Taxes)
1	2.2	Earthwork in excavation by Mechanical means up to a depth of 2 in below...				
	a	All kinds of soil (ordinary soil hard soil/dense soil)	45.31	cum		
2	5.1	Plain cement concrete works in foundation bed for footing steps, walls, brick works etc below plinth level.....	6.61	cum		
3	8.1	Random rubble masonry with hard stone in foundation and plinth including levelling up...				
	a	Cement mortar 1 :6 (1 cement: 6 coarse sand)	72.03	cum		
		Total Amount =				

BILLS OF QUANTITIES (Deep Tubewell)						
Sl. No.	SOR Item No.	Description	Quantity	Unit	Rate	Amount (without Taxes)
1	1.01	Site Preparation	L.S			
2	2.02	Drilling deep tube well through all types of formations (including hard rock formation) down to required depth using D.T.H. Rig machine with suitable D.T.H. Hammer and bits etc.				
		150mm dia	77.5	Rm		
3	3.02	Providing and lowering charges of M.S. Casing pipes for bore well including supply of jointing materials all complete as directed.				
		150mm dia	77.5	Rm		
4	4.01	Providing lowering charges of PVC/GI casing pipes for bore well including supply of jointing materials all complete as directed.				
		110mm dia	77.5	Rm		

5	5.01	Development of bore well with adequate air pressure for flushing etc. all complete as directed.				
		110mm dia	77.5	per Hec		
6	6.01	Providing 6mm thick MS plate cover for plugging the well including supplying welding materials all complete as directed.	12.8	Sqm		
		Size 45 cms x 45 cms	L.S			
7	7.01	Transportation of Rig Machines and accessories.	L.S			
		Total Amount =				

BILLS OF QUANTITIES (Water Harvesting Structure)						
Sl. No.	SOR Item No.	Description	Quantity	Unit	Rate	Amount (without Taxes)
1	13.7	Providing and fixing 15 cm wide, 45 cm overall semi-circular plain G.S. sheet gutter with iron brackets 40x3 mm size, bolts, nuts and washers, etc.				
	a	0.80 mm thick with zinc coating not less than 275 gin/sqm	80	Rm		
2	19.32	Providing and fixing on wall face unplasticised Rigid PVC rain water pipes conforming to IS:13592 Type A, including jointing with seal ring conforming to IS:5382, leaving 10 mm gap for thermal expansion, (i) Single socketed pipes.				
		b) 110 mm diameter	29.88	Rm		
		Total Amount =				

BILLS OF QUANTITIES (Water Storage Tank)						
Sl. No.	SOR Item No.	Description	Quantity	Unit	Rate	Amount (without Taxes)
1	19.23	Clearing jungle including uprooting of rank vegetation, grass, brush wood, trees and saplings of girth up to 30 cm measured at a height of 1 in above ground level and removal of rubbish up to a distance of 50 in outside the periphery of the area cleared.	25	Sqm		
2	2.1	Earthwork in excavation by manual means up to a depth of 2m below the existing ground level for foundation trenches of foundations, footings of column/ walls, retaining walls, septic tank etc. including bailing out water where necessary and removal of surplus earth with all lead and lifts as directed and specified for the following classification of soils	9	Cum		
3	12.5	Providing soling with stone/ best quality picked jhama brick, sand packed and laid to level and in panel after preparing the subgrade as directed including all labour and materials and if necessary dewatering, complete.	6	Sqm		
4	5.1	Plain cement concrete works in foundation bed for footing steps, walls, brick works etc below plinth level as directed and specified including dewatering if necessary, and curing complete (shuttering where necessary shall be measured and paid separately).				
	b	1 :2:4 (1 Cement: 2 coarse sand: 4 graded stone aggregate 20 mm nominal size)	4.2	Cum		

5	6.11	Supplying, fitting and fixing in position reinforcement bars up to 1st floor level, conforming to relevant I.S. Code for R.C.C. work/RB walling including straightening, cleaning, cutting and bending to proper shapes and length as per details, supplying and binding with 20 G annealed black wire and placing in position with proper blocks, supports, chairs, spacers etc. complete. (b) High Yield Strength Deformed bars or Tor Bars	10.95	Qntl		
6	4.0	Centering and shuttering including strutting, propping etc. and removal of form for all heights complete and as directed by Engineer in charge.				
	4.3	Slabs, roofs, landings, balconies and access platform, shelves (using steel)	12.8	Sqm		
	4.2	Walls (any thickness) including attached pilasters, buttresses, plinth and string courses etc (using steel)	36	Sqm		
7	6.2	Reinforced cement concrete work in walls (any thickness), including attached pilasters, buttresses, fillets, columns, pillars, post and struts etc. above plinth level upto first floor level, excluding cost of centering, shuttering, finishing and reinforcement:				
	b	M20 or 1:11/2:3 (1 cement: 11/2 coarse sand: 3 graded stone aggregate 20 mm nominal size)	4.08	Cum		
8	15.2	15mm cement plaster on rough side of single or half brick wall of mix:				
		1:4 (1 cement: 4 fine sand)	70.18	Sqm		
9	16.11	Applying one coat of water thinnable cement primer of approved brand and manufacture on surfaces: Water thinnable cement primer	63.96	Sqm		
10	16.19	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade:	63.96	Sqm		
11	21.13	Providing and fixing G.I. pipes complete with G.I. fittings including trenching and refilling etc.	7.5	Rm		
		Total Amount =				

9. GENERAL CONDITIONS OF CONTRACT

9.1 DEFINITIONS

9.1.1 Bold face type is used to identify defined terms.

Activity schedule means the priced and completed activity schedule forming part of the bid for a lump sum contract.

Bill of quantities means the priced and completed bill of quantities forming part of the bid for a unit rate contract.

Compensation events are those defined in clause 24 here under.

The completion date is the date of completion of the works as certified by the Senior Technical Coordinator, in accordance with sub-clause 31.

The contract is the contract between the employer and the contractor to execute, complete, and maintain the works. The name and identification number of the contract is given in the SCC.

The contractor is the person or corporate body whose bid to carry out the works has been accepted by the employer.

The contractor's bid is the letter of bid and priced bill of quantities or priced activity schedule submitted by the contractor to the employer.

The contract price is the price stated in the letter of acceptance and thereafter as adjusted in accordance with the provisions of the contract.

Dayworks are additional, varied work inputs subject to payment on a time basis for the contractor's employees and equipment, in addition to payments for associated materials and plant.

Days are calendar days; months are calendar months.

A defect is any part of the works not completed in accordance with the contract.

The defects liability period is the period named in the SCC and calculated from the completion date.

Drawings include calculations and other information provided or approved by the employer for the execution of the contract.

The employer, as specified in the SCC, is the party who employs the contractor to carry out the works. The name of the employer's representative authorized to deal with the contractor is also given in the SCC.

The employer's country is the country in which the employer entity legally resides and operates from, as named in the SCC.

Equipment is the contractor's machinery and vehicles brought temporarily to the site to construct the works.

Conditions of contract contained in this section.

The initial contract price is the contract price listed in the employer's letter of acceptance.

Materials are all supplies, plant (electro-mechanical machinery) and materials including consumables, used by the contractor for incorporation in the works.

The Executive Director (T) is the person named in the SCC (or any other competent person appointed by the employer and notified to the contractor, to act on behalf of the employer) who is responsible for supervising the execution of the works and administering the contract

The required completion date is the date on which it is required that the contractor shall complete the works. The required completion date is specified in the SCC. The completion date may be revised only by the employer by issuing an extension of time or an acceleration order.

SCC means the special conditions of contract. The site is the
are defined as such in the SCC.

9.2. LANGUAGE AND LAW

9.2.1 The language of the contract and the law governing the contract are as provided in the SCC.

9.3. COMMUNICATION

9.3.1 Communications between parties that are referred to in these Conditions shall be effective only when in writing. A notice shall be effective only when it is delivered.

9.4. PROHIBITED PRACTICES

9.4.1 The Fund requires that all beneficiaries, including the employer and any bidders, implementing partners, service providers, suppliers, sub-suppliers, contractors, sub-contractors, consultants, sub-consultants, and any of their agents (whether declared or not) and personnel observe the highest standards of ethics during the procurement and execution of such contracts.

9.4.2 For the purposes of these provisions, Anticorruption Policy, the terms set forth below are defined as follows, and sometimes referred to collectively as “prohibited practices”:

- (a) “Corrupt practice” is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value in order to improperly influence the actions of another party;
- (b) “Fraudulent practice” is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party in order to obtain a financial or other benefit or to avoid an obligation;
- (c) “Collusive practice” is an arrangement between two or more parties designed to achieve an improper purpose, including improperly influencing the actions of another party;
- (d) “Coercive practice” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of any party, to improperly influence the actions of that or another party;
- (e) “Obstructive practice” is (i) deliberately destroying, falsifying, altering or concealing evidence that may be material to an investigation by the Fund or making false statements to investigators in order to materially impede an investigation by the Fund; (ii) threatening, harassing or intimidating any party in order to prevent that party from disclosing its knowledge of matters relevant to an investigation by the Fund or from pursuing such an investigation; and/or (iii) the commission of any act intended to materially impede the exercise of the Fund’s contractual rights of audit, inspection and access to information.

9.4.3 The Fund will deny approval of a proposed contract award if it determines that the firm or individual recommended for award, or any of its personnel or agents, or its sub- consultants, sub-contractors, service providers, suppliers, sub- suppliers

and/or any of their personnel or agents has directly or indirectly, engaged in any of the prohibited practices.

9.4.4 .Bidders, suppliers, consultants, contractors, and their sub- contractors, sub-consultants, service providers, suppliers, agents and personnel, are required to fully cooperate with any investigation conducted by the Fund into possible prohibited practices, including by making personnel available for interviews and by providing full access to any and all accounts, premises, documents and records (including electronic records) relating to the relevant financed and/or managed operation or activity and to have such accounts, premises, records and documents audited and/or inspected by auditors and/or investigators appointed by the Fund.

9.4.5 The bidder is obliged to disclose relevant prior sanctions and criminal convictions and any commissions or fees paid or are to be paid to any agents or other party in connection with this procurement process or the execution of the contract.

9.4.6. The bidder shall keep all records and documents, including electronic records, relating to this procurement process available for a minimum of three (3) years after notification of completion of the process or, in case the bidder is awarded the contract, execution of the contract.

**9.5. PROHIBITION OF
SEXUAL HARASSMENT
,
SEXUAL
EXPLOITATION AND
ABUSE**

9.5.1 The Fund requires that all beneficiaries, including the employer and any bidders, implementing partners, service providers, suppliers, sub-suppliers, contractors, sub-contractors, consultants, sub-consultants, and any of their agents (whether declared or not) and personnel comply with applicable Policy on Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse. For the purpose of this provision, on Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse as it may be amended from time to time, the terms set forth below are defined as follows:

- (a) Sexual harassment means “any unwelcome sexual advance, request for sexual favor or other verbal, non- verbal or physical conduct of a sexual nature that unreasonably interferes with work, alters or is made a condition of employment, or creates an intimidating, hostile or offensive work environment.
- (b) Sexual exploitation and abuse mean “any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of others (sexual exploitation); the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions (sexual abuse)”.

9.5.2 Employers, suppliers and bidders shall take all appropriate measures to prevent and prohibit sexual harassment and sexual exploitation and abuse on the part of their personnel and sub-contractors or anyone else directly or indirectly employed by them or any of sub-contractors in the performance of the contract. Contractors, suppliers and bidders shall immediately report to the employer any incidents of sexual harassment and sexual exploitation and abuse arising out of or in connection with the performance of the contract or prior to its execution, including convictions, disciplinary measures, sanctions or investigations. The employer may take appropriate measures, including the termination of the contract, on the basis of proven acts of sexual harassment, sexual exploitation and abuse arising out of or in connection with the performance of the contract.

9.5.3. The bidder or subcontractor or supplier is required to disclose any relevant prior sanctions, convictions, disciplinary measures or criminal records.

9.6. Sub-contracting
and other contractors

9.6.1 The contractor may subcontract with the approval of the Executive Director (Technical), but may not assign the contract without approval of the employer in writing. Subcontracting shall not alter the contractor's obligations. Not more than the percentage of the works value indicated in the SCC may be sub-contracted to registered contractors. The contractor shall cooperate and share the site with other contractors, public authorities, utilities, and the employer.

9.7. PERSONNEL AND
LABOUR
REQUIREMENTS

9.7.1 The contractor shall employ the key personnel named in the schedule of key personnel, referred to in the SCC, to carry out the functions stated in the schedule. Replacement of such personnel must be approved by the Senior Technical Coordinator. The Executive Director (Technical) will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are substantially equal to or better than those of the personnel listed in the schedule.

9.7.2 If the Executive Director (Technical) asks the contractor to remove a person who is a member of the contractor's staff or work force, stating valid reasons including breach of the code of conduct, the contractor shall ensure that the person leaves the site within 72 hours and has no further connection with the work in the contract.

9.7.3 The contractor shall provide and employ on the site for the execution of the works such skilled, semi-skilled and unskilled labor as is necessary for the proper and timely execution of the contract. The contractor shall provide the contractor's personnel information and documentation that are clear and understandable regarding their terms and conditions of employment. The information and documentation shall set out their rights under relevant labor laws applicable to the contractor's personnel (which will include all ILO core labor standards: prohibition of child labor and worst forms of child labor, forced labor, non-discrimination, freedom of association and collective bargaining), including their rights related to hours of work, wages, overtime, compensation and benefits, as well as those arising from any requirements in the specifications. The contractor's personnel shall be informed when any material changes to their terms or conditions of employment occur.

9.8. CONTRACTOR'S AND EMPLOYER'S RISKS

9.8.1 From the starting date until the defect's liability certificate has been issued, the risks of personal injury, death, and loss of or damage to property (including, without limitation, the works, materials, and equipment) which are not employer's risks are contractor's risks.

9.8.2. From the start date until the defect's liability certificate has been issued, the following are employer's risks:

(a) The risk of personal injury, death, or loss of or damage to property (excluding the works, plant, materials, and equipment), which are due to

(i) Use or occupation of the site by the works or for

the purpose of the works, which is the unavoidable result of the works or

(ii) Negligence, breach of statutory duty, or interference with any legal right by the employer or by any person employed by or contracted to him except the contractor.

(b) The risk of damage to the works, plant, materials, and equipment to the extent that it is due to a fault of the employer or in the employer's design, or due to war or radioactive contamination directly affecting the country where the works are to be executed.

9.8.3. From the completion date until the defect's liability certificate has been issued, the risk of loss of or damage to the works, plant, and materials is an employer's risk except loss or damage due to

(a) A defect which existed on the completion date,

(b) An event occurring before the completion date, which was not itself an employer's risk, or

The activities of the contractor on the site after the completion date.

9.9. INSURANCE

9.9.1. The contractor shall provide, in the joint names of the employer and the contractor, insurance cover from the start date to the end of the defect's liability period, in the amounts stated in the SCC, for the following events which are due to the contractor's risks:

- (a) Loss of or damage to the works, equipment and materials;
- (b) Loss of or damage to property (except the works, materials and equipment) in connection with the contract; and
- (c) Personal injury or death and third-party liability.

9.9.2. Policies and certificates for insurance shall be delivered by the contractor to the Senior Technical Coordinator for approval within 15 days of receipt by the contractor of the employer's letter of acceptance. All such insurance shall provide for compensation

Required to rectify the loss or damage incurred. If the contractor fails to provide the required certificates, the contract shall be considered as annulled. However, the employer at its discretion may decide to extend the period for submission of insurance certificates or take out the insurance and deduct the cost of premiums from the contractor's earnings.

9.9.3 Alterations to the terms of an insurance shall not be made without the approval of the employer.

9.10. CONTRACTOR TO CONSTRUCT THE WORKS

9.10.1 The contractor shall construct and install the works in accordance with the specifications and drawings.

9.11. THE WORKS TO BE COMPLETED BY THE COMPLETION DATE

9.11.1 The contractor shall be given access to the site by the site possession date indicated in the SCC. The contractor shall commence execution of the works by the start date indicated in the SCC and shall carry out the works in accordance with the program submitted by the contractor, as updated with the approval of the Executive Director (Technical), and complete them by the required completion date.

9.12. SAFETY

9.12.1. The contractor shall be responsible for the safety of all activities on the site and shall appoint a health and safety officer if so prescribed in the schedule of the contractor's key personnel.

9.12.2. The contractor shall report immediately to the Executive Director (Technical) any health and safety incidents, accidents, injuries that require treatment and all fatalities.

9.13. PROGRAM

9.13.1 Within the time stated in the SCC, the contractor shall submit to the Executive Director (Technical) for its no-objection a program showing the general methods, arrangements, order, and timing for all the activities for construction of the works. The contractor shall update the program at intervals no longer than the period stated in the SCC. The Senior Technical Coordinator's non-objection to the program shall not alter the contractor's obligations. The contractor may revise the program and submit it to the Senior Technical Coordinator again at any time. A revised program shall show the effect of variations and compensation events.

9.14. EXTENSION OF THE COMPLETION DATE

9.14.1 Executive Director (Technical) shall extend the completion date if a compensation event occurs or a variation is issued which makes it impossible for completion to be achieved by the required date without the contractor taking steps to accelerate the remaining

work, which would cause the contractor to incur additional cost.

**9.15. DELAYS
ORDERED BY THE
EXECUTIVE
DIRECTOR (T)**

9.15.1 Executive Director (Technical) may instruct the contractor to delay the start or progress of any activity within the works. Delays or suspension of work by the Senior Technical Coordinator which increase the contractor's costs shall be subject to equitable adjustments by the employer.

**9.16. EARLY
WARNING**

9.16.1. The contractor shall inform the Executive Director (Technical) at the earliest opportunity of specific likely future events or circumstances that may adversely affect the quality of the work, increase the contract price or delay the execution of the works. The Executive Director (Technical) may require the contractor to provide an estimate of the expected effect of the future event or circumstance on the contract price and completion date. The estimate shall be provided by the contractor as soon as reasonably possible.

9.16.2. The contractor shall cooperate with the Executive Director (Technical) in making and considering proposals for how the effect of such an event or circumstance can be avoided or reduced by anyone involved in the works and in carrying out any resulting instruction of the Executive Director (Technical).

**9.17. CORRECTION OF
DEFECTS**

9.17.1. The Executive Director (Technical) shall give notice to the contractor of any defects before the end of the defect's liability period, which begins at completion, and is defined in the SCC. The defects liability period shall be extended for as long as defects remain to be corrected.

9.17.2. Every time notice of a defect is given, the contractor shall correct the notified defect within the length of time specified by the Executive Director (Technical) in the afore mentioned notice.

**9.18. UNCORRECTED
DEFECTS**

9.18.1 If the contractor has not corrected a defect within the time specified in the Senior Technical Coordinator's notice, the Executive Director (Technical) will assess the cost of having the defect corrected, and the contractor shall pay this amount, or the employer shall recuperate these amounts by deduction from the amounts due to the contractor.

**9.19. BILL OF
QUANTITIES**

9.19.1 The bill of quantities (in the case of a lump-sum contract this entire clause 20 shall be replaced with a new clause as indicated in the SCC) shall contain items for the construction, installation, testing, and commissioning of the works to be done by the contractor.

9.19.2 The bill of quantities is used to calculate the contract price. The contractor is paid for the quantity of the work actually done at the rate of the bill of quantities for each item.

9.20. CHANGES IN THE QUANTITIES

9.20.1 If the final quantity of the work done differs from the quantity in the bill of quantities for the particular item by more than 25 percent, provided the change exceeds 1 percent of the initial contract price, the Executive Director (Technical) shall adjust the unit rate upwards or downwards for this item commensurate with the impact of the change on the contractor's cost. (For lump- sum contracts, this clause shall be substituted by a new clause as indicated in SCC).

9.21. PAYMENT CERTIFICATES

9.21.1. The technical staff of MBMA shall from time to time record in the presence of the contractor or his representative and submit the bill to the senior project coordinator of the estimated value of the work executed less the cumulative amount certified previously.

9.21.2. The Executive Director (Technical) or his representative shall check the contractor's executed work and certify the amount to be paid to the contractor.

9.21.3. The value of work executed shall be determined by the Executive Director (Technical).

9.21.4. The value of work executed shall comprise the value of the quantities of the items in the bill of quantities completed. (For lump sum contracts, this clause shall be substituted by a new clause as indicated in the SCC).

9.21.5. The value of work executed shall include the valuation of variations and compensation events.

9.22. PAYMENTS

9.22.1. Payments shall be adjusted for deductions of the advance payments and retention. The employer shall pay the contractor the amounts certified by the Executive Director (Technical) within 90 days of the date of each certificate submitted by the contractor. If the employer makes a late payment, the contractor shall be paid interest on the late payment in the next payment. Interest shall be calculated from the date by which the payment should have been made, up to the date when the late payment is made, at the rate of interest prevailing at the local banks for construction loans.

9.22.2. Items of the works for which no rate or price has been entered in the bill of quantities shall not be paid for by the employer and shall be deemed covered by other rates and prices in the contract.

9.23. COMPENSATION EVENTS

9.23.1. The following shall be compensation events:

- (a) The employer does not give access to a part of the site by the site possession date stated in the SCC.
- (b) The Executive Director (Technical) orders a delay or does not issue drawings, specifications, or instructions required for execution of works on time.
- (c) The Executive Director (Technical) instructs the contractor to uncover or to carry out tests upon completed work, which is then found to have no defects.
- (d) Other contractors, public authorities, utilities, or the employer cause delay or extra cost to the contractor.
- (e) The advance payment is delayed.
- (f) The Executive Director (Technical) unreasonably delays issuing a certificate of completion.
- (g) Any other events as stipulated in the SCC.

If such an event occurs, then the contract price shall be equitably adjusted.

9.24. TAX

9.24.1 The contractor is liable for all taxes in accordance with the laws of the employer's country. However, the Executive Director (Technical) shall adjust the contract price if taxes, duties, and other levies are changed between the date 28 days before the submission of bids for the contract and the date of the last completion certificate. The adjustment shall be the change in the amount of tax payable by the contractor, provided such charges are already not reflected in the contract price.

9.25. LIQUIDATED DAMAGES

9.25.1 The contractor shall pay liquidated damages to the employer at the rate per day stated in the SCC for each day that the completion date is later than the required completion date. The total amount of liquidated damages shall not exceed the ceiling amount defined in the SCC. The employer may deduct

Liquidated damages from any payments due to the contractor.

Payment of liquidated damages shall not affect the contractor's liabilities.

9.26.ADVANCE PAYMENTS

9.26.1. The employer shall make advance payment to the Contractor in the amounts stated in the SCC after the contractor has:

- (i) Delivered to the site construction equipment and/or materials for initiating the works including list of man power for construction and
- (ii) Submitted the advance payment guarantee.

9.26.2. The contractor is to use the advance payment only to pay for equipment, materials and other expenses required specifically for carrying out the works. The contractor shall demonstrate that the advance payment has been used in this way by supply of copies of invoices or other documents to the Senior Technical Coordinator.

9.26.3. The advance payment shall be repaid by deducting proportionate amounts from payments otherwise due to the contractor. Full recovery of the advance payment shall be made by the time 75% of the value of the works have been certified for payment by the Executive Director (Technical).

9.27. RETENTION MONEY

9.27.1 An amount, specified in the SCC (usually 10% of any bill value submitted), will be retained from each payment to the contractor as a safeguard for ensuring satisfactory performance of the work. This money will be paid out to the contractor upon fulfilment of the contractor's contractual obligations i.e. within 15 days of the issue by the Senior Technical Coordinator/Executive Director of the defect's liability certificate. Subject to the approval by the employer, the retention money can be released to the contractor at the time of issue of the certificate of completion of the works against submission by the contractor of an unconditional bank guarantee covering the full amount to the retention money.

9.28. DAYWORKS

9.28.1. If applicable, the dayworks rates in the contractor's bid shall be used for small additional amounts of work only when the Executive Director (Technical) has given written instructions in advance for additional work to be paid for in that way.

9.28.2. All work to be paid for as dayworks shall be recorded by the contractor on forms approved by the Executive Director (Technical). Each

Completed form shall be verified and signed by the Executive Director (Technical) within two days of the work being done.

9.28.3 The contractor shall be paid for dayworks as work is performed subject to obtaining signed dayworks forms.

9.29. COST OF REPAIRS

9.29.1 Loss or damage to the works or materials to be incorporated in the works between the start date and the end of the defect's liability periods shall be remedied by the contractor at the contractor's cost if the loss or damage arises from the contractor's risks, acts or omissions.

9.30. COMPLETION AND TAKING OVER

9.30.1 The contractor shall request the Executive Director (Technical) to issue a certificate of completion of the works, and the Senior Technical Coordinator will issue such a certificate when it determines that the works are satisfactorily completed. The employer shall take over the site and the works within seven days of the Executive Director (Technical) issuing of a certificate of completion.

9.31. FINAL ACCOUNT

9.31.1 The technical staff along with Senior Technical Coordinator shall submit to the Executive Director (Technical) with a detailed account of the total amount that the contractor considers payable under the contract before the end of the defect's liability period. The Executive Director (Technical) shall issue a defects liability certificate and certify any final payment that is due to the contractor within 45 days of receiving the contractor's account if it is correct and complete. If it is not, the Executive Director (Technical) shall issue within 30 days a schedule that states the scope of the corrections or additions that are necessary. If the final account is still unsatisfactory after it has been resubmitted, the Executive Director (Technical) shall decide on the amount payable to the contractor and issue a payment certificate.

9.32. TERMINATION ACTION

9.32.1. The employer or the contractor may terminate the contract if the other party causes a fundamental breach of the contract.

9.32.2. Fundamental breaches of contract shall include, but shall not be limited to, the following:

- (a) The contractor stops work for 21 days when no stoppage of work is shown on the current Program and the stoppage has not been authorized by the Executive Director (Technical);
- (b) The Executive Director (Technical) instructs the contractor to delay the progress of the works, and the instruction is not

9.33. PAYMENT UPON TERMINATION

9.33.1 If the contract is terminated because of a fundamental breach of contract by the contractor, the Executive Director (Technical) shall issue a certificate for the value of the work done and materials ordered fewer advance payments received up to the date of the issue of the certificate and less the percentage to apply to the

Value of the work not completed, as indicated in the SCC.

Additional liquidated damages shall not apply. If the total amount due to the employer exceeds any payment due to the contractor, the difference shall be a debt payable to the employer.

If the contract is terminated for the employer's convenience or because of a fundamental breach of contract by the employer, the Executive Director (Technical) shall issue a certificate for the value of the work done, materials ordered, the reasonable cost of removal of equipment, repatriation of the contractor's personnel employed solely on the works, and the contractor's costs of protecting and securing the works, and less advance payments received up to the date of the certificate.

9.34. PROPERTY

9.34.1 All materials and construction equipment on the site, plant, temporary works, and works shall be deemed to be the property of the employer if the contract is terminated because of the contractor's default.

**9.35. RELEASE
FROM
PERFORMANCE**

9.35.1 If the contract is frustrated by the outbreak of war or by any other event entirely outside the control of either the employer or the contractor, the Executive Director (Technical) shall certify that the contract has been frustrated. The contractor shall make the site safe and stop work as quickly as possible after receiving this certificate and shall be paid for all work carried out before receiving it and for any work carried out afterwards for which an agreement has been reached.

**9.36. RESOLUTION
OF DISPUTES**

9.36.1 The employer and the contractor shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract. If after thirty (30) days from the commencement of such informal negotiations, the employer and the contractor have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred to arbitration in accordance with the law governing the contract. The place where arbitration will take place will be stated in the SCC.

**9.37.
PERFORMANCE
SECURITY**

9.37.1 The performance security shall be provided to the employer no later than the date specified in the letter of acceptance and shall be issued in the amount specified in the SCC, in a form and by a bank acceptable to the employer, and denominated in the types and proportions of the currencies in

**9.38. QUALITY
TESTS**

The contractor should produce the quality tests of the materials use in the construction and installation. The tests should be conducted in the present of the representative of implementing agency. All the costs incurred for such test shall be the sole responsibility of the contractor.

Notice Inviting Tender **for Comprehensive of SMELC Building at Tura, West Garo Hills in Meghalaya**

Special Conditions of Contract

GCC Clause Number	SCC				
1.1	Insert in the SCC the following definitions: “Contract: Comprehensive Renovation of SMELC Building, Tura (West Garo Hills) in Meghalaya” “Defects liability period: the defects liability period is 12 months “Employer: the employer is Meghalaya Basin Management Agency (MBMA), Nongrim Hills, Shillong. The employer’s country is “India”. ““Required completion date: The intended completion dates shall be 12(Twelve)months from the date of the commencement of the contract. “Executive Director (Technical): The Senior Technical Coordinator is “Shri G. Kharmawphlang” “Site: the site is located at:				
	Lot#	District	Location	Town	GPS Coordinates
	1	West Garo Hills	Araimile, Dakopgre Road	Tura	

Notice Inviting Tender **for Comprehensive of SMELC Building at Tura, West Garo Hills in Meghalaya**

	Start date: the start date shall be 15 (fifteen) days after the date of issue of notice to proceed with works to the contractor. Works: Comprehensive Renovation of SMELC Building, Tura (West Garo Hills) in Meghalaya
1.2	This contract shall be a unit priced/quoted price contract based on quoted rate from contractor.
1.3	The language of the contract is English. The governing law is the law of the employer's country.

1.4	Sub-contracting is not allowed.
1.5	The schedule of key personnel is: 1. Project Site Manager 2. Environmental Specialist 3. Social Specialist 4. Site Engineer 5. Quantity Surveyor 6. Supervisor 7. Health and Safety Officer 8. Certified personnel for installation and calibration of the equipment.
1.6	The minimum insurance covers shall be: (a) The minimum insurance cover for the loss of or damage to the works, equipment and materials shall be equal to the contract value and the materials as per the contract price with a maximum deductible for each insurance claim of Rs 1.00 Lakhs (b) The minimum insurance cover for loss of or damage to property (except the works, plant, materials and equipment) is Rs 5.00 Lakhs with a maximum deductible of Rs 1.00 Lakhs.

	(c)The minimum insurance cover for personal injury or death and third-party liability is Rs 5.00 Lakhs with no deductible.
1.7	The site possession date shall be within 15 days of commencement date. The start date is: 15 days after the date of issue of notice to proceed with works to the contractor.
1.8	The period for submission of the program is 15days from the date of signature of agreement. The period between the program updates is 90days.
1.9	The liquidated damages for the whole of the works are 1/2000 of the final contract price per day. The maximum number of liquidated damages for the whole of the works is 10% (Ten) Percent of the final contract price.
2.0	The advance payment shall be limited to 10% (Ten)percent of the contract price (Civil Work) upon submission of the advance bank Guarantee which is equivalent to the Advance amount.
2.1	The amount of retention money will be 5% of each payment due to the contractor up To the maximum of 5% of the total contract amount.
2.2	The percentage to apply to the value of the works not completed, representing the employer's additional cost for completing the works is 20% (Twenty) percent.

2.3	The procedure for ad hoc arbitration will be as follows: (a) In case of Dispute or difference arising between the Employer and an Indian Contractor relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, 1996, Amendment 2015 & 2019. The arbitral tribunal shall consist of 3 Arbitrators one each to be appointed by the Employer and the Contractor. The third Arbitrator shall be chosen by the two Arbitrators So appointed by the Parties and shall act as Presiding Arbitrator. In case of failure of the two Arbitrators appointed by the parties to reach upon a consensus within a period of 30 days from the appointment of the Arbitrator appointed subsequently, the Presiding Arbitrator shall be Appointed by the Chairman, Institution of Engineers, (India), Shillong, Meghalaya. For the purposes of this Sub-Clause, the term —Indian Contractor means a contractor who is registered in India and is a juridical person created under Indian law (b) If one of the parties fails to appoint its Arbitrator in pursuance of subclause (a) Above within 30 days after receipt of the notice of the appointment of its Arbitrator by the other party, then the Chairman, Institution of Engineers (India), Shillong,
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Meghalaya, shall appoint the Arbitrator. A certified copy of the order of the Chairman, Institution of Engineers, (India), Shillong, Meghalaya making such an appointment shall be furnished to each of the parties.

(c) Arbitration may be commenced prior to or after completion of the Works, provided that the obligations of the Employer, the Senior Technical Coordinator, the Contractor and the Adjudicator shall not be altered by reason of the arbitration being conducted during the progress of the Works.

(d) Arbitration proceedings shall be held at Shillong, India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.

(e) The decision of the majority of Arbitrators shall be final and binding upon both parties. The cost and expenses of Arbitration proceedings as also the fees and expenses paid to the Arbitrators will be paid equally by both the parties. However, the expenses incurred by each party in connection with the preparation, presentation, etc. of its proceedings on its behalf shall be borne by each party itself.

(f) Where the value of the contract is Rs.50 million and below, the disputes or differences arising shall be referred to the Sole Arbitrator. The Sole Arbitrator should be appointed by agreement between the parties; failing such agreement, by the Chairman, Institution of Engineers (India), Shillong, Meghalaya.

(g) The Arbitrator should give final award within the time limit prescribed

	In Arbitration and Conciliation Act, 1996 amendment 2015 & 2019. (i) Performance under the contract shall continue during the arbitration proceedings and payments due to the contractor by the Employer shall not be withheld, unless they are the subject matter of the arbitration proceedings. Any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach there of shall be settled by arbitration in accordance with the Arbitration and Conciliation Act, 1996, amendment 2015 & 2019 and the award made in pursuance thereof shall be binding on the parties
2.4	The performance security amount is 5% (five) percent of the total contract price in the form of "Unconditional Bank Guarantee" The Performance Security shall be provided to the Employer no later than the date specified in the Letter of Acceptance and shall be issued in the amounts specified in the PCC (for GCC 50.1), and shall be issued by a Nationalized or Scheduled bank in India.