



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

HQR: SHILLONG



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MBDA/MBMA- 4/2013/ 731

Dated, Shillong, the 15th November 2016

The Meghalaya Basin Management Agency (MBMA) implements the State's Flagship Programme – the Integrated Basin Development and Livelihood Promotion Programme (IBDLP). The Meghalaya – Livelihood & Access to Markets Project (Megha – LAMP), an externally Aided Project (EAP) is an integral part of IBDLP with MBMA as the implementing agency. MBMA invited applications in prescribed form, from eligible candidates for the following Contractual Posts:

SI No	Name of the Post	Experience	Pre – requisite Qualification	Location	Monthly Emolument
1.1	Assistant Manager	Atleast 3 Years experience in Content development and Writing. Strong writing in English. Good writing skill in Khasi and Garo will be added advantage.	Graduate/ Post Graduate in English or any other discipline but with exceptional writing and communication skills.	Shillong	Rs. 20,000/-

1. Notification and prescribed application form can be downloaded from the website, www.mbdagov.in or can be obtained free of cost from any of the Office of the Deputy Commissioner & Chairman, Basin Development Unit at the 11 (eleven) District Headquarters.
2. The above Position is on contractual basis, details in this regard may be seen in the notification.
3. Application forms duly filled along with credentials and **2 (two) samples of Technical Material & Non – Technical Material developed and written by the candidate, A List of Content Writing Assignments completed by the candidate specifying the work done, the name of client and where the content can be assessed and A Write – Up on Candidate's suitability for the assignment** should be submitted along with the duly filled application form.
4. All application forms should be submitted at the Office of Deputy Commissioner & Chairman, Basin Development Unit, East Khasi Hills, Shillong and West Garo Hills District, Tura respectively up to 5:00 PM on 25th November, 2016, the last date for submission of application form. One passport size photograph should be submitted along with the application form along with all relevant credentials. Each application would be acknowledged and only this acknowledgement will constitute proof of submission.

sd/-

Meghalaya Basin Management Agency
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