



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

HQR: SHILLONG



Ph: 0364-2522921/2522992

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Email: mbdashillong@gmail.com

9. Prescribed Application Form:

Prescribe application form can be downloaded from MBDA website, www.mbda.gov.in or can be obtained free of cost from any of the office of the Deputy Commissioner & Chairman, Basin Development Unit at the 11 (eleven) District Headquarters.

10. Submission of Application Form:

10.1 Application forms duly filled in can be submitted at the Office of Deputy Commissioner & Chairman, Basin Development Unit, East Khasi Hills, Shillong and West Garo Hills District, Tura respectively up to 5:00 PM on 24th February 2017 the last date for submission of application form. One passport size photograph should be submitted along with the application form along with all relevant credentials. Each application would be acknowledged and only this acknowledgement will constitute proof of submission.

10.2 Online Submission: Scanned copies of the duly filled application form and annexure may be submitted to recruitmentmbda@gmail.com clearly indicating application name of the position in the subject line. Hard copies may be sent by post / courier thereafter addressed to Human Resource Section, Meghalaya Basin Development Authority (MBDA), C/o, Meghalaya State Housing Cooperative Society Ltd. Campus, Nongrim Hills - 793003. Each application would be acknowledged and only this acknowledgement will constitute proof of submission.

11. Format of the Selection Process:

11.1 All candidates who have the pre-requisite qualification, experience in accordance with **Sl. No. 1.1** will be called for assessment. In case the candidate is not found qualified for the post applied, He/She may be considered for a lower post as the case may be.

11.2 List of the shortlisted candidates shall be displayed in the MBDA website, www.mbda.gov.in.

11.3 Mere eligibility will not entitle any candidate for being called for Interview. MBMA reserves the right to place a reasonable limit on the total number of candidates to be called for interview. Fulfilment of essentials qualification parse does not entitle a candidate to be called for interview.

11.4 The date, time and venue will be communicated to the candidate via Phone or E-mail. Candidates are advised to clearly indicate their contact number and E-mail address to facilitate faster communication.

11.5 MBMA reserves the right to conduct any additional test at any time during the recruitment process.

12. No TA/DA shall be paid for attending written test and interview.

Sd/-

Meghalaya Basin Management Agency

Meghalaya State Housing Financing Cooperative Society Ltd. Campus
Nongrim Hills, Shillong - 793003, Tel No. 0364- 2522921/ 2522992